

**MINUTES OF THE MEETING
OF BOURTON ON-THE-WATER PARISH COUNCIL
held on Wednesday 5th August 2020
at 7.00pm via Zoom**

Present: Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, N. Randall, K. Cronin, S. Coventry and L. Wilkins.

County Cllr. P. Hodgkinson

District Cllr. N. Maunder

Officer: The Parish Clerk

13 members of the public

Standing Orders were suspended for the Public Session

Police: It had been reported that the police could not attend the Parish Council meeting as they did not have access to Zoom. The Police Crime Commissioner and Cllr. P. Hodgkinson had been contacted to see if they could look at a mechanism to take part in Zoom meetings. The Clerk was to continue to request a police report via email until the police could attend the meetings.

County Cllr. P. Hodgkinson reported that he had requested the police to be present in the village over the summer weekend period. There had been no cases of Covid-19 in Gloucestershire over the last week. The traffic was back to normal after the lock down period. The A417 missing link at Birdlip had been put back and work was planned to commence in 2023 and was planned to be complete by the end of 2025. The majority of libraries had been reopened in Gloucestershire with a click and collect system put in place. Cllr. Hodgkinson expressed concerns with regular discharges going into the water course. The proposed pedestrianization of the High Street had been rejected and GCC had been instructed not to proceed any further. The new TRO's for the village would be installed later this year. GCC were conducting a survey over the next few weeks on White Shoots Hill to reduce the speed limit from 50 mph to 40 mph. Burford High Street had now got a temporary weight restriction applied for 18 months. GCC were monitoring the A429, A40 and the A436 whilst the weight restriction was in place.

Cllr. Hodgkinson would contact Shaun Morris, GCC regarding algae on road signs in particular on the A429.

District Cllr N. Maunder: reported that the leisure centres were re-opening in Gloucestershire. A new pavement licence was now in operation where businesses could apply to put tables and chairs onto the pavements if the area was wide enough. The Parish Council would not be consulted on this. District Cllrs. N. Maunder and R. Keeling agreed to notify the Parish Council of any application requests as there was a very quick five day turn around for granting approval. CDC had taken on a long lease at Tetbury and one unit in the South and one unit in the North of the county to assist the homelessness situation. The enforcement team at CDC were dealing with the Shepherd's hut at Waterside Café.

Members of the public raised the following issues: - Ms Curtis the secretary of the BCRA told the Parish Council that some residents were upset about the minutes of the Extraordinary Meeting held on 16th June 2020 about the Open Space in Bourton Chase Phase 3 and this was then discussed. Ms Curtis then went on to make the Parish Council aware that they do not feel that the Parish Council is looking after the best interests of the residents of Bourton Chase and they have asked the committee to separate Bourton Chase from the Parish Council by petitioning CDC for a Boundary Review. The payment of the Precept was also mentioned in some depth. Ms Curtis also felt similar. Other issues raised were having a speed check in the village, reducing the 50 mph speed limit to 40 mph between the Bourton Bridge junction and the Slaughters junction on the A419 Fosseway, drainage ditch on village green and the gate for the public footpath at Sherborne Street and the Connigers had been removed for repair.

20/069: Apologies for Absence: Had been received from Cllr. B. Rogers and Cllr. R. Keeling.

20/070: Members' Interests: None.

20/071: Minutes of the Meeting held on 1st July 2020: Cllr. B. Hadley proposed to approve the Parish Council minutes dated 1st July 2020. Cllr. L. Hicks seconded the proposal. A unanimous vote was taken of all in favour of approving the Parish Council minutes dated 1st July 2020.

20/072: Minutes of the Extra-ordinary Parish Council meetings held on 16th June & 13th July 2020:

Cllr. B. Hadley proposed to approve the Extra-ordinary Parish Council minutes dated 16th June 2020.

Cllr. L. Hicks seconded the proposal. A unanimous vote of all in favour was taken of the proposal.

Cllr. B. Sumner proposed to approve the Extra-ordinary Parish Council minutes dated 13th July 2020.

Cllr. L. Hicks seconded the proposal. A unanimous vote of all in favour was taken of the proposal.

20/073: Matters Arising:

Hot Clinic at the GMCC clinic: The Hot Clinic was still in situ at the GMCC clinic car park and would be removed imminently.

20/074: Planning Committee

The Council received the minutes of the Planning Committee meetings held on 8th July 2020 and 22nd July 2020. The Parish Council had agreed to get objections into the Planning Inspectorate regarding the proposed 104 electric car charging station at the old Gilders Yard on the A419 Fosseway.

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20/075: GMCC Committee

Cllr. Sumner gave a brief report on the GMCC: The mobile Lloyds bank vehicle was operating from the GMCC car park on Mondays. The library was operating on a pre-booked appointment service only at the moment. The Assistant Clerk had been given delegated powers to put procedures in place in opening up the GMCC as restrictions were being lifted. The planned roofing works had commenced at the GMCC.

20/076: Village Environment Committee

The Council received the minutes of the Village Environment Committee meeting held on 8th July 2020. The new Bye-law signs had been approved and ordered. A quotation was being sought for litter signs. Cllr. B. Sumner proposed to spend up to £500.00 on the litter signs. Cllr. B. Wragge seconded the proposal. A vote was taken of all in favour of the proposal apart from Cllr. A. Davis who abstained due to the maximum amount proposed. Dog signs had been put in place around the village by CDC. It had been noted that Bloor Homes had installed a set of swings underneath an Oak tree which had a TPO on it.

20/077: Personnel Committee

The Council received the minutes of the Personnel Committee meeting held on 20th July 2020. The Assistant Clerk job description had been addressed therefore a point scale increase would be awarded. Cllr. B. Hadley proposed the increase. Cllr. A. Davis seconded the proposal. A unanimous vote was taken of all in favour of the proposal.

20/078: Co-option Policy

The Council received a revised Co-option Policy and made two small changes to the document which would now be uploaded onto the Parish Council's website.

20/079: Highways Committee

Cllr. N. Randall gave a report on progress made on Highways matters as follows: - the new TRO would be implemented by the end of the year. New issues with GDPR and ANPR cameras was going to mean an extra cost to the Parish Council of approximately £500.00 per annum. A quotation had been obtained for additional CEO coverage in the village at a cost of approximately £10,000.00. CEO's would be attending the village every weekend up to September and the Bank Holiday weekend.

20/080: Youth & Wellbeing Committee

The Council received and approved the minutes of the Youth & Wellbeing Committee meeting held on 22nd July 2020. CMAS youth service were no longer trading so three youth providers were being contacted to obtain quotations for the youth service. Cllr. Davis would be attending a Mental Health First Aid Level 3 course. Dementia Friendly Bourton would be advertised in the September edition of the Bourton Browser. A budget of £300.00 had been approved to spend on people who had attended Suicide Awareness training so that they can have a coffee and a cake after the training. Clare Jobling, CDC was assisting in community health champions. A bid had been submitted for grant funding for Thriving Communities for £7,500.00 to assist in the Covid-19 issues. Cllr. A. Davis proposed to submit the grant bid. Cllr. B. Wragge seconded the proposal. A unanimous vote was taken of all in favour of the proposal.

20/081: F & GP Committee

The Council received and approved the minutes of the F & GP committee meeting held on 23rd July 2020. Cllr. B. Hadley proposed that the Parish Council formally approve the agreed expenditure on the roofing works required at the GMCC. Cllr. B. Sumner seconded the proposal. A vote was taken of all in favour of the proposal. A specification of works was to be drawn up for the drainage problem at the GMCC and then three quotations were to be obtained in preparation of the budget making committee so that works required could be planned for the financial year 2021/22. The Council approved Cllr. A. Davis training through GAPTC and the funding for the course was to come out of the Covid-19 grant funding.

20/082: Other Meetings Outside of Parish Council: Cllr. Davis reported that the Cotswold Conservation Board had produced a technical report against the proposed 104 electric car charging station on the A429 Fosseway. The Slaughters PC, Wyck Rissington PC and Bourton-on-the-Water PC were also filing their reports against the proposed electric car charging station to the Planning Inspectorate. Cllr. Davis had been consulting with World Jungle on youth provision for the village. Know Your Patch were working on Active Gloucestershire who had made produced sealed envelopes with information for exercises for older people.


20/083: CDC Review of Estate Management models in the Cotswolds

CDC were reviewing Estate Management models in the Cotswolds for new developments as there was a problem Nationally with Public Open Spaces and Waste Collections on new developments, particularly with embedded management fees. CDC would be looking into inclusiveness and eliminating embedded management companies in the future. CDC would be inviting residents to talk about their experiences on these issues.

20/084: Village Green Bookings – A request had been received from Bourton Rovers to hold a game of football in the river at 10.00 am. – date to remain secret so not to attract a lot of spectators. The Parish Council did not agree with this request and insist that if the game of football went ahead then the game must be finished by 7.30 am and date to remain secret.

20/085: Finance

The Council approved by Resolution to authorise the signature of Section 1 of the Annual Governance Statement by the Chairman and the Clerk. Cllr. B. Hadley proposed to approve the Resolution. Cllr. B. Sumner seconded the proposal. A unanimous vote was taken of all in favour of approving the Resolution.



20/086: Finance

- (a) The Council received and approved the schedule of payments up to 5th August 2020 at £14,936.85. Cllr. Hadley proposed approval of the payments and Cllr. Sumner seconded the proposal. A unanimous vote was taken of all in favour of the proposal.
- (b) The Council authorised the cheques and BACS payments.
- (c) The Council noted the bank reconciliation to 1st July 2020 and the summary report.
- (d) The Council noted completion of the Annual Internal Audit Report (page 3 of the AGAR 2019/20) by Julie Shirley and noted two issues raised on the payments list where date of invoice was required and the minute reference required updating.
- (e) The Council approved by resolution the completed Accounting Statements (Section 2 of the AGAR for 2019/20 and authorised the signature of the Chairman. Cllr. B. Sumner proposed to approve the resolution and authorise the signature of the Chairman. Cllr. N. Randall seconded the proposal. A unanimous vote was taken of all in favour to approve the resolution.
- (f) The Council approved the timing of the submission of the AGAR to the External Auditors, PKF Littlejohn by 2nd September 2020.
- (g) The Council approved the publication of the unaudited accounts and supporting documentation and authorised the display of the Notice confirming the period for the exercise of public rights.

20/087: Code of Conduct

Standing Orders were suspended and Cllr. N. Maunder raised that two issues had been reported to CDC recently which the Head of Paid Services was looking into at the moment and would notify the Parish Council of the outcome. CDC had offered to assist in working out a way forward for the Parish Council.

20/088: Public Open Spaces – This was discussed under item 20/083 of these minutes.

20/089: Correspondence – Litter Pick – Would be postponed until next April.

The Parish Council's computer technician would be asked to follow up the provision of Parish Council's email addresses.

Tourism: It was noted that residents were concerned with the high amount of visitors there were in the village during Covid-19 times.

Dry Stone Wall in the River: It had been reported that an area of the dry stone wall in the river had been dismantled recently. Matthew Joynes had undertaken the repair work required.

20/090: Next Meeting

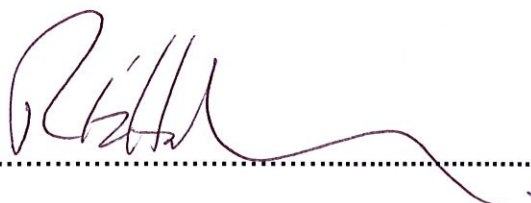
The next meeting of Bourton-on the-Water Parish Council would be held on Wednesday 2nd September 2020 at 7.00pm via Zoom.

20/091: Any Other Business

The members of the public raised the following: - lack of social distancing in the village due to high levels of visitors in the village, drain by De La Hayes chip shop was blocked – contact GCC and ask for a progress report on this issue and a resident asked what had happened to the comments received on the recent survey which the Parish Council had undertaken. Cllr. Randall responded that the information had been collated and would be discussed at a Highways Committee meeting.

The meeting closed at 9.13 pm.

CHAIRMAN'S SIGNATURE.....



DATE:

02.09.20.