

**Bourton-on-the-Water Parish Council**  
**Minutes of a meeting of the Youth & Wellbeing Committee Meeting**  
**held at 6.30pm on Tuesday 29<sup>th</sup> August 2023**  
**in the Salmonsbury Room, The George Moore Community Centre**

Those Present: Cllr Hicks (Chairman of the meeting and minute-taker), Cllrs L Launchbury, M Samuel and B Wragge.

In attendance: None.

Members of Public: None.

- 1) **Elect a Chairman:** To note that Cllr Wareing has stepped down as Committee Chairman and elect a new Chairman. This was noted. As several committee members were absent it was agreed to defer the election of a new chairman until the following meeting and elect a temporary chairman for this meeting. Cllr Launchbury proposed Cllr Hicks, seconded by Cllr Wragge and APPROVED.
- 2) **Apologies for absence:** Cllrs J Jowitt and S Coventry. Cllr Wareing was absent. Maya Samuel, Member of Youth Parliament.
- 3) **Declarations of Interest:** There were none.
- 4) **To receive and approve the minutes of the Youth & Wellbeing Committee held on Monday 10th July 2023.** The minutes were APPROVED with the following amendments:
  - a) 7ci Melville basketball hoop and spring in large double gate: Delete all references to additional maintenance points.
  - b) 7cii to read: Delete 'Committee Clerk to check the details of the current contract with Kompan, including ascertaining the date the current contract ends'. Delete 'to arrange a site visit by Wicksteed accompanied by a Councillor; to write to Kompan requesting an early end to the contract'.
- 5) **Public Session:** None present.
- 6) **Update from the member of the Youth Parliament for Cotswolds and Stroud:** Apologies were received as above.
- 7) **Matters arising:**
  - a) Timber tower multi-play at Rye Crescent: To note Greenfields have been instructed to complete repair scheduled for September/October. Awaiting confirmation of date.
  - b) Slide at The Naight: To note Greenfields have been instructed to supply & install new anti-slip steps scheduled for September/October. Awaiting confirmation of date.
  - c) Maintenance at Melville Play Area: To receive update on basketball backboard and double gate. Update received from Cllr Launchbury. The Play Rangers advised that there used to be a hoop on the back board at the Melville play area, however it was established that there had not been for a least the last 15 years, if ever. To put a hoop there was deemed too expensive.  
The double gate issue reported at Melville was not the result of a failed spring. Previous annual and quarterly inspections had advised that there was a fault with the hydraulic mechanism and Council chose not to replace it due to costs of £530 plus labour in 2021.
- 8) **Finance:** To note the current Health & Wellbeing and Play Areas-Youth Cost Centre Summary Report (Paper 1). Noted.
- 9) **Earmarked Reserves:** To receive the Earmarked Reserves report.
- 10) **Build Back Better Fund:** To consider ideas for funding and determine any suitable projects.
  - a) Cllr Launchbury presented a report ref multi gym outdoor equipment. It was agreed that Cllr Launchbury had received a good response from her survey and that she should continue to canvass opinions in collaboration with the Assistant Clerk.
  - b) Cllr Samuel to present report on outside table tennis. A list of equipment and costs was circulated and Cllr Samuel gave further information.
  - c) Following items (a) and (b) to agree suitable projects and funding amounts to be requested from the Fund. In addition to allocate lead councillor to complete application with clerking team. A decision was DEFERRED until the following meeting.

11) **Youth:**

- a) **Play Rangers:** To confirm the number of play sessions required for 2024 to make a provisional booking with Play Gloucestershire. Cllr Launchbury asked if any of the sessions in the school holiday provided by Play Rangers and funded by the Parish Council had been also funded by HAF (part of CDC) as well and, if so, why was this being doubled up? The Clerk to check with Play Rangers.
- b) **Youth Club:** To receive an update from Cllr Hicks regarding the new venue for autumn 2023 and agree arrangements for shed relocation.
- c) **Play Areas:**
  - i. Weekly Inspections: To receive reports and agree any further actions (Paper 2).

**Melville**

- A large chunk of concrete broke away from the base of the bin next to the double gates. It was agreed to instruct Pete Scarrott to reinstate this and dispose of the old piece behind bin at top entrance.
- Hole on grass matting under pendulum swing. A quote to be obtained for repair to the grass matting.

**Rye Crescent:** No further works to be carried out as plans for the new playground are being progressed.

**The Naight**

Hole in grass matting under adult swings and roundabout has gaps in grass matting. See quote in item iv.

Dave continues to replace the deadening strips.

Graffiti removed from zip wire platform.

- ii. To note Wicksteed have been appointed to complete quarterly and annual play inspections and confirm schedule. The request made on 22<sup>nd</sup> August by Clerk's delegated authority. Wicksteed's normal lead time is 8-10 weeks but they have asked their inspector to fit us in sooner. They will contact the Clerk with a date.
  - iii. New equipment for Rye Crescent: To receive a report of the meeting held with Working Party on 22<sup>nd</sup> August 2023. The public consultation and flyer were APPROVED for 2-4pm on Sunday 24<sup>th</sup> September at Rye Crescent.
  - iv. Grass matting at The Naight: To discuss options for repairs to grass matting, as reported by Play Inspector. Re-visit previous quote and recommendations from Greenfields (Paper 3) and agree actions. This was DEFERRED to the next meeting.
  - v. New play area signs: To note locations and the installation of two new signs at Melville and one at Rye Crescent. Signs have now been installed on both single & double gates at Melville and on the single gate at Rye Crescent.
  - vi. Code of Conduct for Play Areas (Paper 4): To review proposal from Cllr Samuel for new document and agree further actions. The documents and advice from the Gloucestershire Playing Fields Association were reviewed. Following discussion it was agreed to take this to full Council for further consideration.
- d) **Website:** To receive an update from Cllr Launchbury on progress with website pages for Play Rangers and the Youth Club. It was agreed that this would need to be discussed by the IT and Data Subcommittee when they meet.

12) **Wellbeing:**

- a) To receive an update from Cllr Wareing on plans for a 'Brighter Bourton' event. This was DEFERRED as Cllr Wareing was not present.
- b) To consider suggestion from a resident to install a Happy to Chat bench (Paper 5). Passed over to VEC Committee as in Matters Arising.

13) **Correspondence:**

- a) Email from resident re Melville play area (Paper 6). The email outlined anti-social behaviour problems by youngsters that had been witnessed by a resident. The Clerk to respond to

apologise that they had to witness the behaviour but explain that it is very difficult to monitor.

- b) Email from County Cllr Hodgkinson re accessible play equipment (Paper 7). The Clerk to respond with an invitation to the public consultation at Rye Crescent.

**14) Items to note:**

- a) As a result of the Youth Club now meeting at the Baden Powell Hall, Cllr Launchbury had been asked to represent the Parish Council on the Baden Powell Hall Committee. To be considered by full Council.
- b) Cllr Launchbury put forward a proposal to work on a Youth Networking Team with external organisations. This to be considered by full Council.

**15) Confidential Session:** Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following item is confidential. As such, the press and public are excluded from this part of the meeting.  
APPROVED.

**16) MUGA:** To discuss and agree letter to resident ref the MUGA, this is to go to full council (Confidential Paper 8). Amendments were APPROVED for further consideration by full Council.

**17) Date of Next Meeting:** Monday 25<sup>th</sup> September 2023 at 6.30pm in the Salmonsbury Room.

There being no further business the meeting closed at 20.20 hours.