

# Bourton-on-the-Water Parish Council

## Minutes of a meeting of the Youth & Wellbeing Committee Meeting held at 6.30pm on Monday 22<sup>nd</sup> January 2024 in the Salmonsbury Room, The George Moore Community Centre

**Those Present:** Cllrs L Hicks (Chairman), Cllr M Samuel (Vice-Chairman), L Launchbury, J Wareing and S Coventry.

**In Attendance:** Vanessa Oliveri, Committee Clerk.

**Members of Public:** None present.

- 1) **Apologies for absence:** Received from Cllr B Wragge and Maya Samuel, Member of the Youth Parliament for Cotswolds & Stroud.
- 2) **Declarations of Interest:** None received.
- 3) **The minutes of the Youth & Wellbeing Committee held on Monday 11th December 2023** – were received and unanimously approved by the committee members present.
- 4) **Public Session:** None present.
- 5) **Maya Samuel, Member of the Youth Parliament for Cotswolds and Stroud** – not present.
- 6) **Matters arising:**
  - a. Cllr L Hicks informed the committee that the Cheltenham Trade of Commerce had agreed that BPC could use a copy of their disabled toilet posters in the village. BPC to receive the posters in the post within the next few days.
  - b. A date was being arranged with the Director of World Jungle, a representative of Publica, Cllr L Hicks, Cllr M Samuel, Maya Samuel, Member of the Youth Parliament for Cotswolds and Stroud to discuss providing assistance for years 8 & 9 students being able to reach out and discuss any issues/problems they require help with. If a face-to-face meeting was going to be difficult the committee agreed that a Teams meeting could be arranged. The committee agreed to Maya Samuel providing a brief outlining the support required so that committee clerk could circulate the information prior to the meeting. Cllr Wareing informed the committee that Headspace were in the progress of setting up support in the village for the exact same reason and planned to recruit a member of staff to assist in the support required within the next six months.
- 7) **Finance:** The committee received and noted the current Health & Wellbeing and Play Areas-Youth Cost Centre Summary Report.
- 8) **Earmarked Reserves:** The committee received and noted the Earmarked Reserves for YWB.

Cllr Wareing produced a draft drawing of a circular stone with a design pointing to walks from the particular point where the stone was to be positioned. The walks would include the Oxfordshire Way, Monarch Walk etc. Additional local walks were to be incorporated into the design. The committee thought that this could be included as a project for the next financial year. This project was to be included as an agenda item for the next YWB meeting.
- 9) **Outdoor Gym Equipment for Melville play area and Outdoor Table Tennis for Melville and The Naight play areas:**
  - a. The outdoor gym equipment provider had been met on site to discuss locations for the new pieces of equipment at Melville play area. A map showing locations of equipment had been provided by the provider. A map showing services underground was to be sought prior to installation. A confirmation of order had been received and was to be signed prior to installation. An invoice had been received to pay 50% of the agreed cost of the provision and installation of the new equipment. The committee need to agree where the 50% cost would come from until grant funding had been received. Or if not available wait until grant funding had been obtained.
  - b. A site meeting was to be arranged with the outdoor table tennis provider to agree on location of the equipment. The Council's recreation inspector was to attend the site meeting. The table tennis tables were in stock and could be delivered within two weeks once the order was placed. A table assembly service was offered by the company at £99.00. There are adjustable screw fittings for installation into a solid surface. Grant funding was to be sourced for the supply of the two table tennis tables.
  - c. A grant form was to be submitted to GCC and County Cllr P Hodgkinson was to be copied in with the grant request for funds to supply and install the outdoor gym equipment for Melville play area.

### 10) Youth:

- a. **Play Rangers:** A report on the Play Rangers sessions held in the village was not available at the meeting.
- b. **Youth Club:**
  - i) The committee received a proposal to provide a new youth club in the village along with costings based on the maximum children (50) that could attend a session, the maximum total staffing costs weekly would be £295.00. The committee members agreed unanimously to go with the proposal, therefore this would need to go to the February Parish Council meeting to receive the information and to receive the recommendation from the YWB to accept the proposal received. The committee agreed to set up a meeting to go through the proposal with the company. Cllrs L Launchbury, S Coventry, M Samuel and the committee clerk to attend the meeting. Committee members agreed that they should still aim to relaunch the youth club in March.
  - ii) The committee approved to gift the Youth Club metal shed which was no longer required to Men In Sheds. Men In Sheds to check if the metal shed could be dismantled to make the removal easier.
- c. **Play Areas:**
  - i. Weekly Inspections: The committee received and noted the weekly recreation inspections.
  - ii) The committee received a report of damage to a wooden gate and post at The Naight play area and noted that the recreation inspector had carried out the repair.
  - iii) **Wicksteed Quarterly Play Area Inspections Dec 2023** – The committee received and noted the Wicksteed quarterly play area inspections dated December 2023. Any outstanding actions the play area inspector was to be asked if he could undertake the repair and if not, quotations were to be obtained prior to the next YWB meeting.
  - iv) The committee approved to obtain a quote and instruct Kompan to inspect the cableway at The Naight at a maximum cost of £250 + VAT.
  - v) The committee received three quotations to supply wet pour to fill in the gaps of the safety surfacing at The Naight, and unanimously agreed to go with the quotation received to supply the wet pour at a cost of £79.50 + VAT and £20.00 + VAT shipping cost. The committee noted that the Council's recreation inspector would fill the gaps with the wet pour.
  - vi) New equipment for Rye Crescent: The committee noted that the Rye Crescent play area working party had arranged a meeting directly after the YWB meeting on 22<sup>nd</sup> January 2024 to go through the layout of the new equipment chosen, and to go through the specification required prior to going out for quotations. A draft specification for Rye Crescent play area had been provided in Dropbox prior to the meeting.

#### 11) Wellbeing:

- a. Cllr Wareing updated the committee on plans for a 'Brighter Bourton' event to be held on Thursday 4<sup>th</sup> April 2024 from 6.30pm - 8.30pm. Cllr Hicks agreed to enquire into booking a room for the event and would try the British Legion room first. Cllr Wareing agreed to produce a design for the invitation and circulate to the committee members for comments prior to the next YWB meeting. An invitation was to go into the March and April editions of the Bourton Browser inviting members of the public to attend the event. This was to be publicised on the Parish Council website. Local organisations and the youth club provider to be invited to the event.

#### 12) Welding quotations for the MUGA

- a) To note that the welding work required on the MUGA and the swings at The Naight had been scheduled to be undertaken on Thursday 8<sup>th</sup> February 2024.

#### 13) Purchase of Sound System

The committee approved the purchase of a battery powered, Bluetooth PA system with a stand and two microphone stands at an approximate cost of £400 and agreed the budgetary provision to be allocated from the unspent youth fund.

#### 14) Correspondence: None

#### 15) Items to note: None.

#### 16) Date of Next Meeting: Monday 26<sup>th</sup> February 2024 at 6.30pm in the Salmonsbury Room.

The meeting closed at 7.38pm.

Signed ..... Date: 26<sup>th</sup> February 2024