

Bourton-on-the-Water Parish Council

Minutes of the meeting of the Highways Committee held at 6pm on Monday 13th December 2021
in the Windrush Room, The George Moore Community Centre

Those Present: Cllr A Roberts (Chairman and Minute taker), Cllrs B Hadley, M Macklin, N Randall, L Wilkins, B Wragge

Members of the Public: None

1. Apologies for absence: There were none.
2. Declarations of Interest: There were none.
3. To receive and approve the minutes of the Highways Committee held on 15th November 2021.
Proposed by Cllr Macklin, seconded by Cllr Wilkins and unanimously APPROVED
4. Matters Arising:
 - (a) Speedwatch. The team had conducted 10 sessions between 20th October and 16th November. 51 drivers had been reported to the police for exceeding the speed limits, the majority in the 20mph zones. The group will be conducting more monitoring sessions in the weeks to come.
 - (b) Pavement Railings – Bourton Day Nursery. Still awaiting a response from GCC Highways.
 - (c) Footpath between Rye Close and Tennis Courts. Still awaiting a response from GCC Highways.
 - (d) ANPR Meeting. The system administrator had been unable to attend owing to illness, however, a precis of the minutes is as follows:
 1. Software to automatically send out warning letters to speeding offenders and also deal with fixed penalty notices is being trialled this month at Gloucestershire Police HQ and will go live in January. This should significantly reduce the workload of our ANPR administrator and increase the number of letters sent which could be up to 50 letters a month.
 2. The Police Website would be used to provide feedback to the community regarding numbers of offenders and letters sent.
 3. There may be a cost to the parish; possibly £25 per month for admin / postage. This will need to be discussed further when a more detailed estimate is produced.
 4. The next meeting would be on 20 Jan 2022 to discuss progress.
 - (e) Relocation of Library Sign. A GCC Highways work gang had moved the sign to near the war memorial but it was pointing the wrong way. Cllr Roberts had written to GCC Highways to ask them to correct it so that the sign pointed up Moore Road.
 - (f) TRO kerb stripe repainting. Restriction signs have now been installed e.g. at the Victoria Hall, and some poles have been moved back from the road edge. Yellow lining still needed to be completed. The work will probably be weather-dependent but it is on GCC Highways to-do list.
 - (g) Proposals from TAG group. It was noted that full Council had agreed in principal that the 2 proposals to investigate limiting vehicle access to High Street and other roads, as well as the introduction of limited pay-and-display parking could be put forward to GCC Highways departments. However, the Committee felt that the TAG Group should put together a slightly more detailed submission with more flesh on the bones before GCC Highways departments were approached. Cllr Roberts would liaise with Cllr Hodgkinson and it was noted that there would also be an opportunity to discuss the matter at a TAG meeting on 25th January.

- (h) Liaison with GCC in connection with house vibration at the Fosse Way adjacent to Suffolk Place: GCC Highways has confirmed to the resident that funding for trench repair has been earmarked for this financial year. No date as yet, but this will require a full road closure and night work to minimise traffic disruption.
5. Police. At the full Council meeting, the police had stated that in the local area, 20 motorists had had been caught speeding recently. The DVLA had also been in attendance.
 6. Footpaths. Nothing to report.
 7. Traffic & Highways. GCC are currently looking at the Council's Road Safety Policy. One of the specific issues they are considering is 20mph speed limits where people live. The Scrutiny Committee has asked for feedback from local councils. Cllr Randall had volunteered to complete the online survey.
 8. Finance: To agree wording for proposal to CDC Finance to clarify request for £5,000 for Tourist Contribution Levy funding to cover parking patrol extra hours (Paper 1). The Committee agreed the wording as it stood and requested that the Clerk use this as the basis for a formal letter to be sent as soon as possible to the CDC councillors, with the GCC patrol statistics attached. Proposed by Cllr. Roberts, seconded by Cllr. Hadley and unanimously agreed.
 9. Correspondence:
 - (a) Request from resident for 4-5 grit bins at Bourton Hill (The Steeps) (Paper 2)

GCC Highways had been contacted but their response was that the purchase and installation of grit bins was a Parish responsibility. GCC Highways would supply salt/grit but they have now finished the filling of the bins ahead of the winter season and it is probably too late for them to fill any additional bins this winter. The Committee noted that the cost of a bin could be at least £100-£150 or more depending on size and there currently wasn't the budget to fund that many. It was also felt that as the gritting lorry treated The Steeps, that should suffice for now. However, the Committee will review this again during the next financial year to consider siting and costs and whether some bins could be installed for winter 2022/23. The Clerk was requested to respond to the resident accordingly. Proposed by Cllr. Roberts, seconded by Cllr. Macklin and agreed unanimously.
 - (b) Request from resident for an additional dog waste bin (Paper 3)

The Committee felt that any requests for dog waste bins were better dealt with by the Village Environment Committee. The Clerk was requested to add this item to the next VEC meeting agenda.
 10. Any Other Business (items to note only). There was none.
 11. Date of Next Meeting – Monday 17th January 2022 at 6.00 pm.

The meeting closed at 18:47 hours.