

# Bourton-on-the-Water Parish Council

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## To Village & Environment Committee Councillors

You are hereby summoned to attend a **Village & Environment Committee Meeting at 7pm on Wednesday 18<sup>th</sup> August 2021** in the Windrush Room, The George Moore Community Centre for the purpose of transacting the following business.

Members of the public and press are welcome to attend but it would be helpful if you could inform the Clerk prior to attendance.



Mrs Sharon Henley  
Clerk/RFO

12<sup>th</sup> August 2021

Papers for the meeting can be viewed in Dropbox – [VEC](#)

## AGENDA

1. Apologies for absence: To receive.
2. Declarations of Interest: To note.
3. To receive and approve the minutes of the Village & Community Committee Meeting held on 14<sup>th</sup> July 2021.
4. Matters Arising:
  - (a) Removal of Covid signs
  - (b) Station Road vegetation
5. Village Maintenance
  - (a) Village Walkaround (Paper 1) – to review report and agree further actions
  - (b) Tree Survey and Works:
    - (i) Confirmation of number of trees to be included in the survey
    - (j) Review of quotes received from contractors and agree to award contract or take further actions (Paper 2)
  - (c) Jubilee Orchard (Paper 3): To review specification for quote of £420 and agree further actions.
  - (d) Bin outside The Croft: To confirm agreement to request relocation by CDC.
  - (e) The Queen's Platinum Celebrations, June 2022: To discuss progress with event and agree further actions.
  - (f) Installation of Christmas Tree: To review quote received from contractor.
  - (g) Fence Repairs at Periwinkle Bank: To review quote from contractor following site visit with Cllr Roberts.
  - (h) Grass Cutting at Stanway Green (Paper 4): To agree future arrangements.
  - (i) Bench Rye Crescent/Rissington Road (Paper 5): To agree maintenance arrangements.
  - (j) CDC Beautification Fund (Paper 6): To discuss potential application and agree further actions.

- (k) To consider proposal to ban dogs on the Village Green from 11am to 5pm between August and September.
- 6. Churchyard & Cemeteries
  - (a) Len Hill Memorial Repairs (Paper 7): Review update and agree further actions.
  - (b) Annual Risk Assessments: Cllrs Wragge and Hicks to report on progress.
- 7. Allotments
  - (a) Springvale - Lease Amendment: To discuss updated advice from CDC and agree further actions.
  - (b) Cemetery Lane
    - (i) To review response on plot 1B and determine further actions (Paper 8)
    - (ii) To review damage to barrier and agree further actions (Paper 9)
- 8. Correspondence:
  - (a) Clapton Row – email from resident with suggested improvements (Paper 10)
- 9. Any Other Business (items to note only)
- 10. Date of Next Meeting – Monday 8th September 2021 at 7.00 pm.