

Bourton-on-the-Water Parish Council

Minutes of a meeting of the Parish Council held at 7.00pm on Wednesday 7th December 2022

in the Windrush Room at The George Moore Community Centre

Those Present: Cllr B Hadley (Chairman), Cllrs S Coventry, A Davis, L Hicks, A Roberts, N Randall, B Sumner, J Wareing, L Wilkins, B Wragge.

In Attendance: Sharon Henley, Clerk, County Cllr P Hodgkinson, District Cllr N Maunders.

Members of Public: 2

Public Session:

Two residents raised concerns about noise nuisance and other matters related to the Dial House's planning application 22/01626/FUL which was for retention and siting of a tipi, decking and mobile toilet unit for a 24-month temporary period. They asked why the Parish Council submitted a 'no comment' to the application. Cllr Davis, Chairman of the Planning Committee, explained that the Planning Committee discussed this matter in detail and both sides of the matter were represented by members of the committee, so a 'no comment' was submitted. The correspondence also received from the residents would be discussed at Planning Committee the following week. Cllr Maunders noted that the residents had been advised of the routes to complain to CDC about noise nuisance. The hold-up in a decision by CDC on the application was that the applicant was applying to re-site the toilets, following which a report would be produced.

Police

There was no police report. Police Point dates had been posted onto the website and social media.

County Cllr P Hodgkinson

The Robin was the new 'on demand' bus service for North Cotswolds. There had been low uptake so far and the service was available for booking from and was easy to book and cheap. The Parish Council had suggested two more stop locations in the parish.

Covid and flu cases were starting to rise and 50-65 year olds in particular were urged to receive jabs.

Bourton library had been allocated £100,000 CIL monies from local development and the parish council were asked for project ideas. There was no additional space at the Community Centre but there was a vacant retail unit in Moore Road and a mobile library was also suggested.

The government had given final approval for the missing link A417 and work would start in January with construction starting next August/Sept. The current road would remain open during the works.

A coach park meeting would take place with stakeholders the following day to determine a long-term solution.

District Cllr Nick Maunders

Rissington Road car park renovations: A lack of clear road signs had been highlighted as an issue and better road signage advising about the closure had been requested. As a result of the closure there had been issues with parking on the grass verge and double yellow lines in the Rissington Road which required parking enforcement. There was a request for bollards to be placed along the verge to deter parking in restricted stretches of the road. The CDC online budget consultation was still open until 9th December.

Tourist Levy funding: A draft paper would be submitted to cabinet on 14th December. Feedback had been requested and given by the Parish Council. Cllr Maunders was asked whether additional funding might be available for extra parking enforcement during the closure of the Rissington Road car park. The Clerk to write to CDC to formally request. Cllr Davis to provide additional feedback on the paper to Cllr Maunders.

Cllr Wragge asked about removal of the recycling bins in the Rissington Road car park. It was confirmed that these were now closed and residents should add any recycling to their kerbside collections.

Report by District Cllr R Keeling – the report was made available in Dropbox as Cllr Keeling was unable to attend. The contents were noted.

22/227 Apologies for Absence: Cllr M Macklin, District Cllr R Keeling and S Cotton-Village Warden.

22/228 Declarations of interest in items on the agenda: Cllrs Hadley and Hicks declared an interest in the GAPTC elections as they knew the Upper Rissington Parish Council applicant.

22/229 Approval of Draft Minutes

1. Parish Council Meeting held on 2nd November 2022. APPROVED.
2. Extraordinary Parish Council Meeting held on 3rd November 2022. APPROVED.

22/230 Matters arising: There were none.

22/231 Clerk's Report:

1. An accident had been reported at The Naight play area and the Clerk worked with the contractor to ensure the equipment was safe.
2. The PCC confirmed that their volunteers would be able to continue cutting the grass at St Lawrence churchyard for a donation of £1,200.
3. The claim to third party insurance for damage to the guttering would be paid this week.
4. Councillors were reminded to update their Register of Interest forms if there was a change in circumstances.
5. The 2023-24 budget would be considered at the January Council meeting as some final figures were still required.
6. The office would be closed over Christmas from Friday 23rd December to Monday 2nd January inclusive.

22/232 Planning Committee:

1. To discuss/vote on any issues raised following the meeting on 9th and 30th November. Cllr Davis confirmed that CDC had not made a decision on The Dial House tipi. Planning applications had been received for the Fosseyway and although outside the parish these would be discussed at the next meeting.
2. Development of the old Co-Op/Countrywide site: To receive an update by Cllr Davis following an informal pre-planning application meeting with the purchasers of the site. Cllr Davis updated on the meeting and advised that the Parish Council requested affordable homes to be included in the development.

22/233 Village Environment Committee:

1. To discuss/vote on any issues raised following the meeting on 16th November. No additional items were raised.
2. To note that the Extraordinary VEC Meeting planned for 14th December is cancelled and the Village Maintenance Contract Tenders for 2023-26 would be discussed at the Council's Extraordinary Meeting on 13th December. Noted.
3. Allotment Rules: To approve updated rules for 2023 (Papers 1a & b). Deferred to the next VEC meeting as a request from a plotholder required prior consideration.
4. Allotment Rents: To approve an increase for all sites by £1 to £22pa per plot for 2023. APPROVED.
5. Burial Fees: To approve minor amendments to fee structure (Paper 1c) APPROVED.
6. Tree Survey work: To note that all works are now complete and to authorise payment of Treotech invoice at £7,549.95 + VAT, as per quote. This was APPROVED and it was noted that additional work to the weeping willow on Green and the tree outside Bourtanical had been included at no extra cost.
7. Cemetery Lane Allotments: To review request from Plotholder 9a to install an 8' x 6' shed. Following consideration of the fact that the shed fell outside of the dimensions allowed in the Allotment Rules this request was NOT APPROVED.
8. Damage to Village Green railings (Papers 1d & e): To review quotes for repair and agree further actions. A motorist had collided with the railings, damaging one panel and post and this had been reported to the police. The Parish Council was unable to claim under insurance due to the amount being below the excess. A quote from the original supplier at £267.92 was APPROVED, along with any additional costs required for delivery and installation.
9. Grounds Maintenance Tender: This was noted in item 2.

22/234 Highways Committee:

1. To discuss/vote on any issues raised following the meeting on 21st November. No additional items were raised.
2. GCC Highways parking enforcement additional hours: To approve payment of July-Sept costs at £4,138.54. APPROVED with payment made to be made from the Speed Enforcement budget, pending a decision on the Tourist Levy funds which could cover this amount. It was confirmed that civil enforcement officer winter hours would be 15.5 per week.
Cllr Maunders left the meeting at this point.

22/235 Youth & Well-being Committee:

1. To discuss/vote on any issues raised following the meeting on 14th November. No additional items were raised.
2. MUGA Remedial Works: To note that these are complete and to retrospectively approve payment of Kompan invoice for £2,323.43 + VAT – spend previously approved by Council. APPROVED.
3. Playrangers Costs for 2023-24:
 - a. To note that an application was submitted to Moore Friends to cover the uplift in costs for 2023-24 for £1,108. Noted.

Cllr Hicks asked Cllr Hodgkinson if funding was available for the refurbishment of the Rye Crescent play area. He confirmed the monies were still available in the Build Back Better fund and this should be checked to determine if the criteria would be suitable.

- b. To authorise an application to OPCC Commissioner's Fund for the maximum amount of £5,000 for 2023-24 costs by the deadline of 9th Dec. Costs to be otherwise met by annual budget. APPROVED.
4. White Ribbon Day 25th Nov: To ratify the Council's support via the website, as approved by YWB Cttee. It was agreed to publish this each year as part of the Parish Council's annual calendar.

22/236 GMCC Committee:

1. To discuss/vote on any issues raised following the meeting on 10th November. Cllr Sumner updated on the Title Deed registration and the solicitor had confirmed that the matter was still ongoing with the Land Registry but was being chased. The legionella risk assessment had been completed and actions were ongoing.
2. Flat 2 remedial works on shower room (Papers 2a & b): To review quotes and appoint a contractor. The quote from Bourton Bathrooms at £1,571 + VAT was APPROVED, although a skip would also be required at an estimated cost of £100-£200. Any additional costs incurred for making good were unknown but would be part of the same project, so were APPROVED to be authorised by the Clerk. Lagging and boxing in of the pipes above the shower to be completed by the Caretaker and would be assessed at a later date.
3. Leak in Library Roof (Paper 2c & d): To review quotes and appoint a contractor. The quote from Allsworth Roofing at £380 was APPROVED.
There were several non-working light fittings within the Centre, some of which were required for safety. The Clerk was given delegated authority to approve the completion of this work.

22/237 Finance & General Purposes Committee:

1. To discuss/vote on any issues raised following the meeting on 3rd November. No additional issues were raised.
2. New Earmarked Reserve for Rye Crescent: To approve recommendation to move £20,000 from General Reserves to a new Earmarked Reserve for new play equipment. APPROVED. The Youth and Wellbeing Committee to seek additional funding from grants and private donors.
3. CIL Funds: To approve recommendation for funds of £1,629.29 to be used towards MUGA remedial works. APPROVED.

22/238 Staffing Committee:

1. To note minutes of the meeting held on 10th November. Salary matters to be discussed during the confidential session.
2. Recruitment of Committee Clerk/Administration Assistant: To receive an update from the Clerk. Several applications had been received and it was hoped to interview the following week.

22/239 Finance:

1. Year End: To approve costs of £440 + VAT for Paul Burdick, Accounting for Local Council & Clerks to complete year end and AGAR work on Scribe. APPROVED.
2. Insurance: To approve additional payment to BHIB of £673.51 following Community Centre buildings revaluation. (Paper 3a). APPROVED.
3. Large Grant to Bourton Rovers Football Club (Paper 3b): To consider request in respect of grant of £7,336 awarded for 2022-23. Due to increased construction costs the Club proposed to build the garage using block and render rather than metal with work to start early next year. This amendment was APPROVED on the understanding that the work was completed, invoices presented and the grant given before 31st March 2023.
4. GPFA Subscription: To approve membership costs of £50- membership approved at Annual Meeting. APPROVED.
5. Platinum Jubilee event costs (Paper 3c): To review actual costs in cashbook and approve as amendment to final costs. Agree final amount for earmarked reserve adjustment. Following an audit of transactions, the Clerk reported an amended final figure for earmarked reserves of £1,499.72 which was APPROVED. The Clerk to amend the earmarked reserve figure to reflect this amount.
6. Bank Reconciliation to 31st Oct 2022 (Paper 3d): To note updated document to include late transaction. Noted.
7. Consider and approve the schedule of payments up to 7th December 2022 (Paper 3e). Please refer to Appendix 1. To note that salaries include contractual back-payments, as approved by Staffing Committee and detailed in the Confidential Session item 22/254. Payments APPROVED.

8. Authorise cheques to be signed at the meeting and BACS payments to be ratified. Cllrs Hadley and Davis to approve BACs. There were no cheques.
9. Note the bank reconciliation dated 30th November (Paper 3f), the Summary Report (Paper 3g), Financial Forecast to 2nd November (Paper 3h) and Reserves Report (Paper 3i). Noted.

22/240: Policies: To review and approve the following draft documents:

1. Dignity at Work Policy (Paper 4a). APPROVED.
2. Annual Leave Policy (previously Holiday Policy) (Paper 4b). APPROVED.
3. Village Green Hire Policy (Paper 4c) (recommended by VEC Committee). APPROVED.
4. Grants Policy (Paper 4d): To approve a proposal to amend to remove the provision of Large Grants in the policy for 2023-24. This was raised at the Extraordinary Meeting when draft the budget. It was agreed that the policy should be amended to state that there would be no provision for large grants during 2023-24.

22/241 Land Transfer at Rye Crescent (Papers 5a & b): To review draft Heads of Terms and Title Plan and agree further actions. The documents showed the play area and another small section of land which had been concreted over and planted by residents. The Clerk to ask CDC if just the play area could be adopted and, if so, the solicitor to review the matter prior to it being finalised with CDC. If both parcels of land had to be adopted together then this to be reviewed again by full Council.

22/242 Gigaclear (Paper 6a): To review request to install equipment adjacent to Meadow Way for a one-off payment of £100. To note POS plan showing underground utilities (Paper 6b). Following discussion, the Clerk to request evidence of Gigaclear's liability insurance and confirm that they would accept liability for damage caused by their work now and in the future. In addition, to highlight the sewer easement shown on the Parish Council's POS map. Once these matters had been confirmed the Clerk was authorised to sign the agreement.

22/243 GAPTC – Election of Cotswold District Reps (Paper 7): To review candidates and vote for two. Following discussion Cllr Davis proposed S Mitchell from Upper Rissington Parish Council and I Watson from Tetbury Town Council and this was APPROVED.

22/244 Bourton Roadrunners 10k Run on 26th February (Paper 8): To review requests from the Roadrunners group and GCC Highways. To approve event, road closures and an additional request to use the Community Centre car park for Race Marshals. All APPROVED.

22/245 Residents' Survey (Paper 9a & b): Resolution by Cllr Wareing to conduct a survey. Wording and arrangements to be agreed. Deferred from November meeting. It was suggested that this work could be done as part of a Neighbourhood Development Plan consultation which would receive financial assistance. Following discussion it was agreed to revisit the proposal in June 2023 when a new Council was in place.

22/246 Schedule of Meetings (Paper 10): To approve amended dates for Highways, Youth & Wellbeing & Village Environment Committee meetings following agreement to hold meetings at approx. 6 weekly intervals after January 2023. APPROVED.

22/247 CDC's Tourism Levy: To receive any updates received from CDC or agree actions required. The proposals had been circulated to councillors. Cllr Davis to suggest some wording changes to CDC. The paper to be discussed by CDC on 14th December and final decision would be made projects and monies to be transferred to the Parish Council.

22/248: Cotswolds National Landscape Dark Skies Consultation (Paper 11): To delegate a representative from Council to submit a response to the on-line survey. Cllr Davis obtained an extension to deadline to 15th December and the responses would be reviewed by Planning Committee next week. Cllrs were urged to send feedback to Cllr Davis to inform the response which it was agreed that she would collate and submit.

22/249: To approve representative of Youth Parliament to present to Youth & Wellbeing Committee and full Council at a future meeting. APPROVED.

22/250 Reports from representatives on Outside Bodies: Cllr Davis attended the Gloucestershire Market Towns Forum AGM. Subs had been frozen again for this year. The Rural Services Network had a Rural Market Towns Group and as GMTF members the Parish Council had automatic membership of the Network. Cllr Wragge attended a meeting of St Lawrence's Trust and Cllr Sumner had been voted on again as a member, although Cllr Wragge was the Parish Council representative. The Dementia-Friendly group were using Stow Library and other venues and events to publicise the group and its work. The Victoria Hall required work to the roof. Moore Friends were considering the Parish Council's grant application. Cllr Davis was undertaking work on cost of living projects.

22/251 Correspondence: There were no additional items.

22/252 Items to Note:

1. Cllr Randall announced his resignation from the Parish Council with immediate effect and distributed copies of an open resignation letter. He outlined his reasons for resignation to the meeting. The Chairman thanked Cllr Randall for his hard work on the Council which spanned 10 years. Cllr Randall left the meeting following this item.
2. Cllr Sumner also announced his resignation from the Parish Council and circulated an open resignation letter after outlining his reasons for resignation. The Chairman thanked Cllr Sumner for his significant contribution to the Council over many years. Cllr Sumner left the meeting at this point.
3. Cllr Wareing noted that there would be an Environmental Action Working Group meeting at 7pm on Tuesday 10th January. It was agreed to ensure this was advertised in the Browser.
4. Councillors and staff were invited to the Parish Council Office on Wednesday 21st December for an informal Christmas get-together.
5. Cllr Davis highlighted that there were some places, including private houses, where the heating was not working or could not be afforded. An indoor temperature of at least 18 degrees centigrade was needed for comfort.

22/253 Next Meeting:

1. Extraordinary Parish Council Meeting at 5.30pm on Tuesday 13th December to discuss the Grounds Maintenance Tender.
2. Parish Council Meeting at 7pm on Wednesday 4th January 2023.

Both meetings to be held in the Windrush Room, The George Moore Community Centre.

Public Session: There were no matters raised.

The two members of public present left the meeting.

22/254 Confidential Session:

Resolution under the Public Bodies (Admission to Meetings) Act 1960 Section 1, extended by the Local Government Act 1972, Section 100, that the following items are confidential as they relate to employment matters and commercial tenancies. As such, the press and public are excluded from this part of the meeting. APPROVED.

22/255 To receive an update from the Clerk on rent payments (Confidential Paper 12a). The Clerk provided an update which was noted.

A request for Kate's Home Nursing to have occasional use of Room 2 and Flat 1 for holistic therapies with the agreement of the leaseholder was APPROVED, subject to suitable security arrangements being in place.

22/256 Salaries

1. **Salary Payments:** Council noted the new NALC payscales backdated to April 2022 and contractual staff underpayments as approved by Staffing Committee for December payroll (Paper 12b and Confidential papers 12 c & d).
2. **Recommendations following Annual Appraisals** (Confidential paper 12e): To approve recommendations by Staffing Committee. These were APPROVED.

There being no further business the meeting closed at 21.08 hours.

Appendix 1

22/239 Item 7 – List of Payments Approved

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
423	Tax - NI	07/12/2022		Current Unity Trust	BACS	Staff tax/NI - Nov	HMRC	X	1,713.89		1,713.89
424	Pensions	28/11/2022		Current Unity Trust	DD	Assistant pension - Nov	NEST	X			
425	Pensions	28/10/2022		Current Unity Trust	DD	Clerk's pension Nov	NEST	X			
434	Cemetery - maint.	03/11/2022	Clerk's deleg	Current Unity Trust	BACs-Paid between meeti	Asbestos removal - cem	Smith's (Gloucester) Ltc	S	495.00	99.00	594.00
435	Maintenance contrac	07/11/2022		Current Unity Trust	BACs-Paid between meeti	Ad in Cotswold Journal	LOCALIQ	S	172.48	34.50	206.98
436	Stationery	07/12/2022		Current Unity Trust	BACs	Stationery, Stamps & Fir	Viking Direct	S	54.70	10.94	65.64
437	GMCC H&S	07/12/2022		Current Unity Trust	BACs	GMCC maintenance worl	Viking Direct	S	3.96	0.79	4.75
438	Stationery	07/11/2022		Current Unity Trust	BACs	Stamps	Viking Direct	E	23.04		23.04
439	Refuse Collections	20/11/2022		Current Unity Trust	DD	Refuse collections	Grundon Waste Manag	S	155.28	31.06	186.34
440	Utilities - Gas	18/11/2022		Current Unity Trust	DD	Gas charges - Flats 1 & :	Crown Gas & Power	L	51.15	2.56	53.71
441	Cemetery Shed	17/11/2022		Current Unity Trust	BACs-Paid between meeti	Cemetery shed	Paul Honour Building Se	X	1,931.00		1,931.00
442	General maintenance	07/12/2022		Current Unity Trust	BACs	Stone on bridge, clear d	Pete Scarrott	X	60.00		60.00
443	Project 2 - Xmas disp	11/11/2022		Current Unity Trust	BACs	Xmas tree installation	Paxweld	S	283.33	56.67	340.00
444	Utilities - Gas	18/11/2022		Current Unity Trust	DD	Gas charges	Crown Gas & Power	L	89.29	4.46	93.75
445	Wages	23/12/2022		Current Unity Trust	BACs	Salary	S Henley	X			
446	Wages	23/12/2022		Current Unity Trust	BACs	Salary	J Herbert	X			
447	Wages	23/12/2022		Current Unity Trust	BACs	Salary	E. Webb	X			
448	Maintenance	07/12/2022		Current Unity Trust	BACs	Plumbing repairs	Yates Plumbing	S	167.50	33.50	201.00
449	Utilities - Electricity	07/12/2022		Current Unity Trust	DD	Electricity charges	Smartest Energy (Dual)	S	441.67	88.33	530.00
450	Insurance	07/12/2022		Current Unity Trust	BACs	Insurance	BHIB Ltd	X	673.51		673.51
451	Toilet consumables	07/12/2022		Current Unity Trust	BACs	Toilet tissue	LS Chemicals	S	83.01	16.60	99.61
452	Project 2 - Xmas disp	17/11/2022		Current Unity Trust	Multipay Card	Plant insurance for teleh	JCB Insurance	X	73.00		73.00
453	Project 2 - Xmas disp	17/11/2022		Current Unity Trust	Multipay card	Plant insurance for teleh	JCB Insurance	X	21.85		21.85
454	Expenses	07/12/2022		Current Unity Trust	BACs	Wildflower seeds for The	Cotswolds National Lan	X	50.00		50.00
455	Play Areas - The Naig	07/12/2022		Current Unity Trust	BACs	Painting at The Naight	David Perry	X	277.50		277.50
456	Tree works	07/12/2022		Current Unity Trust	BACs	Tree survey works	Treetech Arboricultural	S	6,148.34	1,229.67	7,378.01
457	Tree works	07/12/2022		Current Unity Trust	BACs	Tree survey works	Treetech Arboricultural	S	1,401.61	280.32	1,681.93
458	Maintenance	19/11/2022		Current Unity Trust	Multipay Card	Leaf Blower	Screwfix	S	83.32	16.67	99.99
459	Chairman's Allowance	19/11/2022		Current Unity Trust	Multipay card	Refreshments for Xmas	Duke of Wellington	S	22.12	4.43	26.55
460	Miscellaneous	22/11/2022		Current Unity Trust	Multipay card	Milk	Mid Counties Co-Op	X	1.35		1.35
461	Youth Club Supervis	23/11/2022		Current Unity Trust	BACs-paid between meeti	MUGA Remedial Works	Kompan Ltd	S	2,500.00	500.00	3,000.00
462	GCC Thriving Commu	23/11/2022		Current Unity Trust	BACs-Paid between meeti	MUGA Remedial Works	Kompan Ltd	S	1,000.00	200.00	1,200.00
463	Contingency Cost Ce	23/11/2022		Current Unity Trust	BACs-Paid between meeti	MUGA Remedial Works	Kompan Ltd	S	1,823.43	364.68	2,188.11
464	Village Green Railings	07/12/2022		Current Unity Trust	BACs	Village Green railings - ei	Bibury	S	550.00	110.00	660.00
465	Maintenance	07/12/2022		Current Unity Trust	BACs	Light in corridor	Cotswold & Vale Ltd	S	208.97	41.79	250.76
466	Project 2 - Xmas disp	07/12/2022		Current Unity Trust	BACs	Village Green mainten	Pete Scarrott	X	50.00		50.00
466	General maintenance	07/12/2022		Current Unity Trust	BACs	Village Green mainten	Pete Scarrott	X	223.00		223.00
467	Training	07/12/2022		Current Unity Trust	BACs	Councillor training	GAPTC	X	25.00		25.00
468	Maintenance	23/11/2022		Current Unity Trust	Multipay card	Stain block Flat 2	Screwfix	S	16.66	3.33	19.99
469	Maintenance contrac	07/12/2022		Current Unity Trust	BACs	Grounds maintenance	Bibury	S	1,851.67	370.33	2,222.00
470	Project 2 - Xmas disp	24/11/2022		Current Unity Trust	Multipay card	Hire of Telehandler	Ermin Plant	S	346.46	69.29	415.75
471	Springvale - water	28/11/2022		Current Unity Trust	DD	Water-Springvale Allotm	Castle Water	S	4.17	0.83	5.00
472	Utilities - Water	05/12/2022		Current Unity Trust	DD	GMCC Water	Castle Water	S	124.77	24.95	149.72
473	Memberships-Subs	07/12/2022		Current Unity Trust	BACs	Membership fees	GPFA	X	50.00		50.00
484	Project 1 - Youth Pro	07/12/2022		Current Unity Trust	BACs	Youth Club Supervision	Inspire to Aspire	S	821.43	164.29	985.72
485	Inspections	07/12/2022		Current Unity Trust	BACs	Play area Inspections	David Perry	X	88.00		88.00
486	Project 2 - Xmas disp	07/12/2022		Current Unity Trust	BACs	Hire cherry picker for Xn	Forrester Access	S	550.00	110.00	660.00
487	Cleaning	27/11/2022		Current Unity Trust	Multipay card	Sink caddy	Argos	X	12.00		12.00
488	Maintenance	27/11/2022		Current Unity Trust	Multipay Card	Light bulbs	Screwfix	S	12.42	2.48	14.90
489	Contingency Cost Ce	28/11/2022		Current Unity Trust	BACs	Repair stone wall at St L	E&M Joynes	S	300.00	60.00	360.00
489	Jubilee Garden - mair	28/11/2022		Current Unity Trust	BACs	Repair stone wall at St L	E&M Joynes	S	480.00	96.00	576.00
490	Speed reduction	07/12/2022		Current Unity Trust	BACs	CEO additional hours Jul	Gloucestershire CC	X	4,138.54		4,138.54
491	Cemetery Lane - mail	07/12/2022		Current Unity Trust	BACs	Litter picking and fitting	Peter Pulham	X	20.00		20.00
491	Cemetery - maint.	07/12/2022		Current Unity Trust	BACs	Litter picking and fitting	Peter Pulham	X	85.00		85.00
491	Jubilee Garden - mair	07/12/2022		Current Unity Trust	BACs	Litter picking and fitting	Peter Pulham	X	60.00		60.00
491	Play Areas - Melville	07/12/2022		Current Unity Trust	BACs	Litter picking and fitting	Peter Pulham	X	30.00		30.00
491	Play Areas - The Naig	07/12/2022		Current Unity Trust	BACs	Litter picking and fitting	Peter Pulham	X	30.00		30.00
492	Maintenance	13/11/2022		Current Unity Trust	Multipay card	Padlock	Toolstation	S	11.23	2.25	13.48
493	Accessibility Audit wc	01/11/2022		Current Unity Trust	Multipay card	Roller blinds	Dunelm	X	19.95		19.95
494	Accessibility Audit wc	23/11/2022		Current Unity Trust	Multipay card	Tablecloth	Wayfair	S	72.96	14.58	87.54
495	Miscellaneous	09/11/2022		Current Unity Trust	Multipay card	Milk	Mid Counties Co-Op	X	1.35		1.35
496	Miscellaneous	02/11/2022		Current Unity Trust	Multipay card	Milk and coffee	Mid Counties Co-Op	X	5.42		5.42
497	Bank Charges	28/11/2022		Current Unity Trust	Multipay card	Multipay Monthly Fee	Lloyds Bank	X	3.00		3.00
498	Business Rates	30/11/2022		Current Unity Trust	DD	Business Rates	Cotswold District Coun	X	624.00		624.00
499	Cemetery Lane - wat	28/11/2022		Current Unity Trust	DD	Water - Cemetery Lane	Castle Water	X	171.20		171.20
500	Window cleaning	07/12/2022		Current Unity Trust	BACs	Window cleaning	James English Window	X	160.00		160.00
501	Utilities - Water	07/11/2022		Current Unity Trust	DD	GMCC Water	Castle Water	S	124.77	24.95	149.72
502	Telephone	14/11/2022		Current Unity Trust	DD	Telephone charges	Talk Talk Business	S	52.90	10.58	63.48
503	Utilities - Gas	18/11/2022		Current Unity Trust	DD	Gas charges - The Cotta	Crown Gas & Power	S	29.97	5.99	35.96
504	Piece Hedge - water	28/11/2022		Current Unity Trust	DD	Water - Piece Hedge Alk	Castle Water	S	4.17	0.83	5.00
505	Licence & Lease rene	07/12/2022		Current Unity Trust	BACs	Licence Room 1	Kendall & Davies	S	300.00	60.00	360.00
506	Admin-Misc	07/12/2022		Current Unity Trust	BACs	Travel Expenses	Cllr A Davis	x	18.00		18.00
507	Maintenance	07/12/2022		Current Unity Trust	BACs	Time clock for Cottage boiler	AGW Heating & Plumbing	x	185.00		185.00
Total									39,438.95		43,585.60