

**Bourton-on-the-Water Parish Council**  
**Minutes of the Planning Committee meeting held at 6pm on Wednesday 22<sup>nd</sup> June 2022**  
**in the Salmonsbury Room, The George Moore Community Centre**

**Those Present:** Cllr A Davis (Chairman), Cllrs B Hadley (minute taker), M Macklin, A Roberts, L Wilkins

**In Attendance:** Cllr N Maunder (for items 6a & 6d) left at 6.30pm.

**Members of Public:** None Present

1. **Apologies for absence:** Cllr N Randall.
2. **Declarations of interest:** None
3. **Approval of draft Minutes of the meeting held on 1<sup>st</sup> June 2022:** Proposed by Cllr M Macklin, seconded by Cllr L Wilkins, all in favour (noted Cllr B Hadley as an apology)
4. **Public Session:** None present
5. **Matters arising:**
  - a. Dial House: Retrospective planning application received. Received by CDC on 10<sup>th</sup> May but not validated by their team for some time which resulted in a delay in it being available on the portal. Propose letter to CDC from Parish Council to express concern about the delay and that Dial House were given the wrong information about their application originally
  - b. Shed at Manor Field: Noted shed has been dismantled but concrete base still in place. Proposed a letter to CDC thanking them for the enforcement and asking them to write to the owner to thank them for the removal of the shed and asking when they will be removing the base.
  - c. Porch at 13 Salmonsbury Cottages: The Clerk had emailed to chase up enforcement on this matter as the breezeblock to the porch extension has still not been rendered.
  - d. 20/02144/CLEUD Recreational Land at Valley View Park, Old Gloucester Road – to note this has been revoked by CDC: Noted

6. **Planning Applications:** To agree responses to the following:

	Ref	Address	Proposal	Deadline
a	<a href="#">22/01626/FUL</a>	The Dial House Hotel, High Street Bourton-on-the-Water GL54 2AN	Retention and siting of Tipi, decking and mobile toilet unit for 24-month temporary period	14/07/2022
Comment: No Comment				
b	<a href="#">22/01762/FUL</a>	Rafters, Bourton Hill, Bourton-on-the-Water GL54 2LF	Installation of swimming pool and erection of outbuilding to form pool shelter	04/07/2022
Comment: No Objection				
c	<a href="#">22/01839/FUL</a>	The Dower House, High Street Bourton-on-the-Water GL54 2AP	Erection of a single storey open-sided extension over fishpond to side of annexe and fountain in driveway (retrospective)	04/07/2022
Comment: No Comment, Committee expressed their disappointment that yet again the owner had applied for retrospective planning permission.				
d	<a href="#">22/01728/TCONR</a>	Waterfront Tea Room, Victoria Street, Bourton-on-the-Water GL54 2BX	T1: Walnut: Remove to ground level. The tree has dangerous snapped limbs overhanging the public footpath and when in leaf will become heavy and have increased risk of falling. The roots are severely lifting the pavement and patio area and are causing a trip hazard on a busy high street. The roots are at risk of causing structural damage to properties nearby.	Deadline passed – to note only. Notice of temp TPO from 21 <sup>st</sup> June for 6 months. We can comment before 19 <sup>th</sup>

				July which is after the next meeting.
Noted. Cllr Maunder explained that the Tree Officer at CDC had initiated a 6-month temporary Tree Preservation Order to enable time for the Tree Officer and Gloucestershire Highways to look for solutions from a range of possible options. Councillors agreed it helpful for expert officers to consider options but wanted this to happen without undue delay.				
e	<a href="#">22/01897/CLEUD</a>	Valley View Park, Old Gloucester Road, Bourton-on-the-Water	Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for use of: i. Area 'A' for recreation, domestic storage, parking and maintenance area	06/07/2022
Comment: Clerk to request extension from CDC to enable Planning Committee to defer until next meeting 13 <sup>th</sup> July, to await comments from local residents and Cllr R Keeling, otherwise to bring to Parish Council				
f	<a href="#">22/01898/CLEUD</a>	Valley View Park, Old Gloucester Road, Bourton-on-the-Water	Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for use of: ii. Area 'B' as recreation, incidental to the caravan site	06/07/2022
Comment: Clerk to request extension from CDC to enable Planning Committee to defer until next meeting 13 <sup>th</sup> July, to await comments from local residents and Cllr R Keeling, otherwise to bring to Parish Council				
g	<a href="#">22/01735/FUL</a>	Bury Barn, Cemetery Lane, Bourton-on-the-Water GL54 2HB	Use of existing dwelling without restriction	12/07/2022
Comment: No Objection				

#### 7. Late Planning Notifications:

Planning Applications –New Application			
Ref	Address	Proposal	Deadline
<a href="#">22/01604/FUL</a>	4 Moore Road, Bourton-on-the-Water GL54 2AZ	Erection of two-storey side extension	11/07/2022
Comment: No Objection			

#### 8. Decision Notices

	Ref	Address	Proposal
a	22/01317/FUL & 22/01312/LBC	Lincroft House Clapton Row Bourton-on-the-Water	Full application & Listed Building Consent for Reinstatement of 2 new dormer windows in lieu of previous approval of windows to gable end re permission - 21/02663/FUL
<b>Decision</b>			
Approved. BoWPC submitted no objection.			
b	22/01424/FUL	Welcome Cottage, Victoria Street, Bourton-on-the-Water GL54 2DH	Full Application for Erection of single storey garage
<b>Decision</b>			
Approved. BoWPC submitted no objection.			

9. **Sign at The Food Box Planet:** To determine further actions. Proposed by Cllr. A Davis, seconded by Cllr. A Roberts for the Clerk to write to CDC enforcement and ask for removal.
10. **Licensing Training:** To review quote for training at £295 (Paper 1). Considered potentially valuable, however the cost to be considered alongside other Council training priorities. Carryover to be included in Training Budget for next year. Clerk to investigate the maximum group size, and to consider potential for other local Councils to join the training to spread the cost.
11. **Planning Information on BoWPC Website:** To discuss adding wording similar to example (Paper 2): Committee agreed to continue to work on the scope and wording of content, tailored for Bourton-on-the-Water, but agreed in principle that it should be added to the website once agreed.
12. **Correspondence: None** (other than considered above)
13. **Items to Note only: None**
14. **Date of Next Meeting:** 6pm on Wednesday 13<sup>th</sup> July 2022 in the Salmonsbury Room.