

**MINUTES OF THE MEETING
OF BOURTON ON-THE-WATER PARISH COUNCIL
held on Wednesday 4th November 2020
at 7.00pm via Zoom**

Present: Cllrs. R. Hadley (Chair), B. Sumner, A. Davis, L. Hicks, B. Wragge, N. Randall, L. Wilkins and A. Roberts. District Cllr. N. Maunder, District Cllr. R. Keeling the Parish Clerk and 6 members of the public.

Standing Orders were suspended for the Public Session

County Cllr. P. Hodgkinson had given his apologies and sent a report for the Chairman to read out at the meeting which consisted of: - (1) - Covid - update on the increase of cases in Gloucestershire (2) Tourism Action Group – update on which topics the group were covering and progress (3) Roads – Gas Works Lane was due to be resurfaced. A report has been sent to GCC on the poor surface on the A429 south of Bourton. The new local highways manager, Dan Tiffney was now in place. (4) TRO – this was scheduled to be installed before the end of 2020.

District Cllr. N. Maunder reported that the leisure centre would be closed for four weeks as from tomorrow due to the second Covid-19 lockdown. Covid-19 Marshalls were to have a presence and encourage people to social distance. The public toilets were to remain open during the lockdown.

CDC would be offering planning training before the end of November – further details to be emailed.

The CDC website had been revamped to include being able to pin point on a map the location of fly tipping.

The lease on the Hacklings car park was due to expire 31/10/2021 – CDC would be reviewing the terms and conditions.

District Cllr. R. Keeling reported there had been a few issues raised on the recent planning application for Ben Pauling's racing yard at Naunton. The application was working on the issues with the appropriate people.

Members of the public raised the following issues: - One resident of the village raised concerns with the amount of tourists still visiting the village whilst cases of Covid-19 were on the increase.

The Parish Council noted that GCC, CDC, the police and the Parish Council did not have the powers to stop tourists visiting the village.

20/129: Apologies for Absence: had been received from Cllr. K. Cronin Cllr. S. Coventry and County Cllr. P. Hodgkinson.

20/130: Members' Interests: None to declare at the meeting.

20/131: Minutes of the Meeting held on 7th October 2020: Cllr. B. Hadley proposed to approve the Parish Council minutes of 7.10.2020. Cllr. B. Sumner seconded the proposal. A unanimous vote was taken of all in favour of approving the Parish Council minutes of 7.10.2020.

20/132: Matters Arising: Cllr. B. Sumner asked the Chairman for an apology over the code of conduct complaint submitted to CDC. The Chairman was waiting for a response from the Monitoring Officer, CDC before responding on this matter.

20/133: Planning Committee

The Council received the minutes of the Planning Committee meetings held on 14th October 2020 and 28th October 2020. The Parish Council had no objection to the Football Club planning application presented at the meeting held on 28th October 2020 as this was a requirement of the football league. The Clerk was negotiating with Bloor Homes a variation of Section 106 agreement to release the funds for future maintenance of the bus shelters in the village. The application for the Naunton golf course was to incorporate the environmental impact on night light and the highways aspect to the road entrance/exit to the site.

20/134: GMCC Committee

The Council received the minutes of the GMCC Committee meeting held on 22nd October 2020. New tenants had moved into the flat at the GMCC. The second phase of the roof works at the GMCC had been completed. The loss of income on the room rental was reported to be approximately £13,000.00. The loss could be balanced out by the end of the financial year due to not spending money on the youth services due to Covid-19. The commercial leases were being looked at and the solicitor was to be contacted on this matter. The Council approved that the IT sub committee had to report back to the GMCC before any decisions were made. Cllr. A. Roberts agreed to be a committee member on the IT sub committee.

20/134: Village Environment Committee

The Council received the minutes of the Village Environment Committee meeting held on 14th October 2020. CDC were looking into providing additional toilets in the village before the next busy season. CDC were looking into providing the Parish Council with some of the public car parking money each year to contribute towards items to benefit the village such as bins etc. CDC agreed to approach the fast food outlets to ask them to use less packaging. The Parish Council agreed unanimously to not plant any additional trees on the public open space at Stanway Green. The Christmas tree was due to be installed in the river and the metal railings would be put in place around the village green week commencing 23.11.2020. The contractor was to be asked to put the metal railings in place sooner if they could.

20/135: Highways Committee

The Council received the minutes of the Highways Committee meeting held on 12th October 2020.

DH

BPC had now got an accreditation for the ANPR system. The TRO was to be in place by the end of the year. BPC had been asked for an additional £2,000.00 to complete the TRO. Cllr. N. Randall proposed, Cllr. B. Sumner seconded the proposal. A unanimous vote of all in favour was taken of the proposal. Two Cllrs, the Clerk and two residents had met to discuss parking problems at Croombe gardens. It was noted that this was not a Parish Council issue and the residents were informed to try and create additional car parking on their land if they could.

20/136: Youth & Wellbeing Committee

The Council received and approved the minutes of the Youth & Wellbeing Committee meeting held on 21st October 2020. Cllr. P. Hodgkinson was to be asked to follow up the provision of an additional street lamp by Melville recreation ground. The committee had held a zoom meeting with Ben Evans and Gemma Hall to discuss the youth services they provide. Further quotations were to be obtained on youth services. Play Gloucestershire had provided twenty bags of play to be distributed to children who would benefit from them. Ten people in the village had put themselves forward for Mental Health First Aid training the following Saturday at the GMCC. A suggestion was put forward for the Parish Council to offer the use of the Windrush room at the GMCC free of charge for the Mental Health First Aid training this Saturday. Cllr. B. Hadley proposed the free use of the Windrush room for the training. Cllr. B. Wragge seconded the proposal and a unanimous vote of all in favour was taken apart from one abstention. Thanks were given to the Mental Health first aid trainer for providing the course at cost to the Parish Council.

20/137: Budget Making Committee

The Council received the minutes of a Budget Making Committee meeting held on 8th October 2020. A draft budget had been prepared, a further meeting was to be arranged to complete the budget for 2021/22.

20/138: Finance & General Purposes Committee

The Council received the minutes of the F & GP committee meeting held on 22nd October 2020. The committee approved the Clerk's salary to be increased from LC2 SCP 31 to LC2 SCP32 and was to be back dated to 1st April 2020. Cllr. B. Hadley proposed the recommended increase to the Clerk's salary. Cllr. A. Davis seconded the proposal and a unanimous vote was taken of all in favour of the Clerk's salary increase.

20/139: Tourism

The Council received the notes of a meeting held on 8th October 2020 with Sally Graff, CDC and Chris Jackson, CDC to discuss tourism related issues in the village.

20/140: Other Meetings Outside of Parish Council: The Parish Council recognised the tremendous work the voluntary wardens undertake on foot paths in our area. Cllr. B. Hadley and Cllr. A. Davis had attended a Know Your Patch zoom meeting and found the session very useful.

20/141: Village Green Bookings – None to report.

20/142: Finance

(a) The Council received and approved the schedule of payments up to 4th November 2020 at £42,810.55 which included the payment to RBL for the wreaths at £125.00 and the completion of Phase 2 roof work at the GMCC.

Cllr. B. Hadley proposed approval of the payments and Cllr. B. Sumner seconded the proposal.

A unanimous vote was taken of all in favour of the proposal.

(b) The Council authorised the cheques and BACS payments.

(c) The Council noted the bank reconciliation to 1st October 2020 and the summary report.

(d) The Council gave approval of appointing an internal auditor through GAPTC.

20/143: Correspondence

Bus Stop in High Street: District Cllr. N. Maunder and County Cllr. P. Hodgkinson had discussed locating the bus stop in the High Street so that buses could pull in off the road outside the Edinburgh Woollen shop. This had arisen from a request from Pulhams coaches. Cllr. Maunder asked if the Parish Council agreed in principle to this request.

The Parish Council agreed that this was to be an agenda item for the next Highways committee meeting and invited Cllr. P. Hodgkinson to the meeting before any decisions were made.

Remembrance Day: The Parish Council were to undertake a risk assessment for the Remembrance Day service on the village green. Peter Pulham was to be asked to put cones along the edge of the footpath in the High Street by the War Memorial.

20/144: Next Meeting

The next meeting of Bourton-on-the-Water Parish Council would be held on Wednesday 2nd December 2020 at 7.00pm via Zoom.

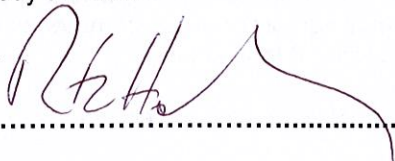
20/145: Any Other Business

Blocked Drain in High Street: GCC had reported that the blocked drain in the High Street alongside De La Hayes fish and chip shop was due to works being undertaken by a utility company. The utility company had been instructed by GCC to remedy the fault.

The meeting closed at 9.16 pm.

CHAIRMAN'S SIGNATURE.....

DATE:



03.12.2020