

Bourton-on-the-Water Parish Council

ANPR System Data Reporting and Sharing Policy

1. Once installed and operational data from the ANPR system will be reported to the Parish Council on a monthly basis initially.
2. Data will be reported to the Parish Council as anonymous statistical data. There will be no publication of vehicle data in the public domain as a result of the data capture and analysis.
3. Anonymous statistical data may be published locally in the Bourton Browser. This will be in the form of graphs or tables of data and with a clear purpose of raising awareness and educating on speed within the Parish.
4. The ANPR system will be administered by a maximum of two Council authorised personnel. Authorised personnel will not use the data they have access to for personal gain or misuse. Any misuse will result in them being removed from the system and may result in further action.
5. Gloucestershire Police will have access to the ANPR system and a data sharing agreement is in place between Gloucestershire Police and Bourton on the Water Parish Council.
6. Data will be shared with the police on regularly excessive speeding vehicles. This is for the police to act upon within their legal powers, as described in the Privacy Impact Assessment. The police will also be able to access the system for the prevention and detection of crime in the parish.
7. Data will only be shared where a Data Sharing Agreement is in place. Any data shared will be recorded by the authorised personnel and will only include: date, vehicle number, recipient and justification for sharing,
8. Where speeding commercial vehicles are identified, Bourton-on- the-Water Parish Council may write to the company alerting them about the ANPR camera and the speed limit in the village, and ask for them to remind their drivers of this.
9. This policy should be read in conjunction with the ANPR system Principles of Practice and Privacy Impact Assessment documents.