

**BOURTON ON THE WATER PARISH COUNCIL
MINUTES OF THE MEETING OF BOURTON ON THE WATER
PARISH COUNCIL HELD ON WEDNESDAY 6TH JULY 2016
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER**

Present: Cllrs T Faulkner (Chair), R Hadley, P Heming, L Hicks, J Hovard, E Rumsey, B Sumner, J Stocker.

Standing Orders were suspended for the Public Session

Chairman's Introduction: Cllr Faulkner opened the meeting by formally thanking Cllr Sumner for his excellent chairmanship for the past nine years.

Police Report: A written report on crime statistics was summarised by Cllr Faulkner as no members of the Police Team were in attendance.

County Cllr report: Cllr Hodgkinson reported on reinstatement issues on Station Road and at the entrance to Springvale, the A429 Task Group report, support for local resident Tony Read and an update on the Lengthsman scheme.

Ward District Cllr report: Cllr Wilkins had given apologies and sent a written report summarising planning issues and items for public consultation.

Public Questions: A resident raised concerns over the low river level at the entrance to Lansdowne. The Council will investigate the matter with the relevant authority and continue to monitor.

Standing Orders were resumed

16/038: Apologies for Absence:

Apologies for absence were received and accepted from Cllrs Cowen, Randall and Wragge and the reasons will be recorded.

16/039: Members Register of Interests

There was no reported interest in any agenda items.

Standing Orders were suspended for the arrival of PCSO Oliveira

Police Report: PCSO Oliveira gave a report on the introduction of a 9 o'clock curfew at the village play areas and positive meetings held with Melville residents and young people to address anti-social behaviour. Bromford Housing organised the removal of the disused shed at Melville. A number of local daytime burglaries have been reported so residents were reminded to be particularly security conscious.

Standing Orders were resumed

16/040: Minutes of Council Meeting held on 1st June 2016

Cllr Sumner proposed the Minutes of the Council meeting of 1st June be accepted as a true record of the meeting, seconded by Cllr Hicks. Unanimous agreement in favour of those present in June. The Minutes were signed.

16/041: Matters Arising

- Committee membership was revised following the co-option of Cllrs Hadley and Heming;
- Net costs of £469.78 were reported from the Family Fun Day event on 12th June;
- A net donation of £392.58 was reported from the Village Garage Sale on 18th June and thanks were recorded for the organisers, Mollie and Derek Wise.

16/042: Playing Field Committee Report

The following was discussed, following circulation of the minutes:

- The expenditure of £180 to reduce the height of Melville boundary hedge was retrospectively approved;
- The wording for the curfew signage at play areas was agreed. Further Committee discussion to agree location and specification;
- Banner received from World Jungle to be displayed ahead of Fun Day at the Naight on 26th August.

16/043: Burial & Allotment Committee Report

A report was received from Cllr Hovard and the following items were discussed further:

- Gareth Davies appointed as Cemetery Gardener/General attendant with effect 1st August;
- Cllr Rumsey proposed Council approve a budget of £500 to carry out urgent maintenance works at the Garden of Remembrance, seconded by Cllr Sumner. Unanimous agreement.

16/044: Traffic & Footpath Committee Report

The following was discussed further, following circulation of the minutes:

- The Council requested that the Committee discuss further and submit a response to the proposed TRO on School Hill and Station Rd before next week's deadline.

16/045: Village Maintenance Committee Report

A report was received from Cllr Faulkner and the following items were discussed and voted on:

Holm Oak: Feedback from local tree warden expressing concerns regarding stability of tree opposite the Kingsbridge. Committee to discuss course of action;

GBD Grounds Maintenance: Company with responsibility for village's entire maintenance contract confirmed it had gone into liquidation. Cllr Faulkner is progressing the appointment of an alternative contractor to take this on for the remainder of the term. Cllr Faulkner proposed Council approve an emergency budget of £12,500.00 to cover any additional maintenance costs until 31st March 2017, seconded by Cllr Stocker. Unanimous agreement.

16/046: Planning:

Cllr Sumner gave a verbal report on matters from June's Committee meetings (minutes circulated) and the following items were discussed further:

Police House: Developer is in breach of several planning conditions which have been reported to CDC by resident;

Lyncroft Orchard: Update given on objections raised;

New applications: Approval was confirmed for two applications with deadlines before the next Committee meeting.

16/047: Village Green Bookings

An application from the Baden Powell Hall was unanimously approved.

16/048: Community Centre Update

The following was discussed further, following circulation of the minutes:

Heating system: Work to install the new heating system is now underway and scheduled to be completed within five weeks. Some minor disruption is likely for visitors to the Community Centre;

Car park: The final phase of resurfacing works is scheduled for 1st to 5th August.

16/049: Finance

Expenditure: Cllr Faulkner read the circulated payments list. Cllr Stocker proposed the payments itemised on the list in the total sum of £12,062.98 be approved (with the retention of Cheque 4074 until further instructions received regarding GBD's liquidation) and cheques signed at the meeting, seconded by Cllr Hicks. Unanimous agreement.

16/050 Correspondence

The correspondence circulated to Council was noted and the following was agreed:

Thames Water: Council to promote appeal to identify privately owned sewage pumping stations via website and social media;

The Naight Playing Field: Council permitted resident vehicular access via the Naight Playing Field to rear of property during building works in September on the condition that the any damage to the track would be reinstated.

16/051: AOB

Safer Stronger Communities Forum – 8th June: Cllr Wragge to be requested to provide a verbal report at next meeting.

Queen's 90th birthday commemoration display: Thanks were recorded to John Hackling and local volunteers for the provision and hanging of bunting.

Village Green signage: A budget of £300 was proposed by Cllr Faulkner for signage displaying the bye-law referring to no vehicles being permitted on the Green, seconded by Cllr Rumsey. Unanimous agreement. Further details to be discussed by Committee.

16/052: Next Meeting

The next meeting of Council will be held on Wednesday 3rd August at 7pm in the Community Centre.

Public Questions:

Village Green: Mollie Wise made a suggestion that hirers using gazebos on the Village Green should be encouraged to position them in an alternative location to prevent the same area of grass becoming excessively worn.

Garage Sale: It was agreed that Mollie Wise would organise a Village Garage Sale for June 2017 on behalf of the Council following the success of this year's event.

CHAIRMAN'S SIGNATURE.....

DATE:.....

Financial decisions:

Minute No	Item	Power	Sum (ex VAT) (PC contribution) £
16/042	Melville boundary hedge trimming	Open Spaces Act 1906, s.9/10	180.00
16/043	Garden of Remembrance maintenance works	Open Spaces Act 1906, s.9/10	500.00
16/045	Village maintenance contract	Open Spaces Act 1906, s.9/10	12,500.00
16/051	Bye law signage for Village Green	Public Health Act 1875, s.164	300.00