

**BOURTON ON THE WATER PARISH COUNCIL
MINUTES OF THE MEETING OF BOURTON ON THE WATER
PARISH COUNCIL HELD ON WEDNESDAY 2ND MARCH 2016
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER**

Present: Cllrs B Sumner (Chair), J Cowen, T Faulkner, B Harden, L Hicks, J Hovard, N Randall, E Rumsey, B. Wragge, R Vann.

Police Report: PCSO Oliveira reported that quarterly year on year crime numbers had increased but a number of arrests and detentions had been made which were linked to some of those crimes. With the onset of lighter evenings, advice leaflets were given out with regard to a potential increase in bogus callers and how residents can guard against this practice. In respect of concerns expressed regarding a reduction in the number of officers and PCSO's on duty at any given time in the N. Cotswolds, it was agreed that these concerns would be passed on to the District Inspector. PCSO Oliveira encouraged the community to recruit Neighbourhood Watch Coordinators, as this group provides a very useful additional resource to the local Police team. Speed camera exercises will continue to take place in problem areas of the village identified by the Speedwatch team.

Public: C. Vincent was referred to the landowner responsible for the embankment fence by Green Lake Close, which is in need of repair. M. Pegler was advised that vehicular access to the new development at Bourton Chase III will only be permitted via the entrance on the Industrial Estate.

15/185: Apologies for Absence:

Apologies for absence were received from Cllr J Stocker.

15/186: Declarations of Interest in Agenda Items

Cllr Randall declared an interest in Correspondence Item 15/199.

15/187: Minutes of Council Meeting held on 3rd February 2016

Cllr Faulkner proposed the minutes be accepted as a true record of the meeting, seconded by Cllr Vann. Unanimous agreement in favour of those present in February.

15/188: Matters Arising from the Minutes

15/171- Fund-raising initiatives: The Council agreed various details regarding the Village Garage Sale to be organised by Mollie Wise and Council staff, and will be held on Saturday 18th June between 10am and 2pm. This will be advertised FOC in the June Browser – thanks to the Browser for this generous offer. A Christmas Quiz will also be published and sold later in the year to raise additional funds.

15/171 – APM: The format and draft agenda was agreed.

15/172 – County Cllr report: An application to Cllr Hodgkinson's Active Together grant fund has been submitted by the Playing Field Committee.

15/183 – Correspondence: Committees will identify projects suitable for the Community Payback scheme, in March.

15/189: County Councillor Report on Matters Affecting the Parish

Cllr Hodgkinson had given apologies.

15/190: Ward District Councillors Report on Matters Affecting the Parish

Cllr Wilkins reported that although CDC had frozen Council Tax payments, there will be a slight rise in the total Tax payable due to increases levied by GCC and Glos. Constabulary. Thanks were given to him in respect of the arranging and funding of recent street sign cleaning exercise. The Playing Field committee will consider potential applications to Cllr Wilkins' youth grant fund. In light of a poor response to the appeal for a local First Responder Coordinator, Cllr Wilkins was encouraged to liaise with the local St Johns' Ambulance to see if resources could be made available from within their team; this will also be raised at the APM. The Devolution bid supported by GCC has been put on hold following the submission of an opposing bid by CDC and West Oxon to become a Unitary Authority. Cllr Keeling reported further on CDC's bid which it felt provided a better match in terms of the demographic of the Cotswolds district, and would focus attention on rural matters in the absence of large urban conurbations. The bid aimed to build on the existing good relationship between CDC and W. Oxon Council which had enabled significant cost savings to be realised through partnership working and resource sharing.

15/191: Playing Field Committee Report

The following expenditure was approved, following circulation of the minutes:

Play equipment repairs at Melville: The sum of £75.50 +VAT was proposed by Cllr Cowen, seconded by Cllr Hicks. Unanimous agreement.

Annual RoSPA Play Area inspections: The appointment of Wicksteed in the sum of £258 + VAT was proposed by Cllr Cowen, seconded by Cllr Hicks. Unanimous agreement.

GPFA Annual Membership: The approval of costs in the sum of £50 was proposed by Cllr Hovard, seconded by Cllr Wragge. Unanimous agreement.

Cllr Cowen also reported that he will meet with the Working Party to discuss repairs to the Naight fence, and Cllr Wragge awaits a date to meet with the Cotswold School Youth Council regarding youth activities that may be provided within the Community Centre. A resident request to hold a bonfire on the former Naight Club site was approved exceptionally, subject to the land being made good subsequently.

15/192: Burial & Allotment Committee Report

Minutes had been circulated and the following expenditure was approved:

Weed & feed of Cemetery grass: The sum of £200 was proposed by Cllr Hovard, seconded by Cllr Hicks. Unanimous agreement.

Cemetery signage: A budget of £600 was proposed by Cllr Hovard, seconded by Cllr Randall. Unanimous agreement.

Tree works at Cemetery: The sum of £270 + VAT was proposed by Cllr Hovard, seconded by Cllr Harden. Unanimous agreement.

Grave levelling works: The sum of £650 (pre-paid through burial fees) was proposed by Cllr Hovard, seconded by Cllr Rumsey. Unanimous agreement.

Removal of asbestos from allotment shed roof: A budget of £500 was proposed by Cllr Hovard, seconded by Cllr Cowen. Unanimous agreement. The Committee will later review Rules regarding responsibility for existing asbestos in sheds. Cllr Hovard will shortly undertake an inspection of all allotments, and the Clerk will take photographic records.

15/193: Traffic & Footpath Committee Report

Minutes had been circulated and Cllr Vann reported as follows:

Road surfaces: Moore Rd surface has been identified as unsatisfactory and repairs are being scheduled. Utility companies are being fined for inadequate road surface repairs adjacent to the new Honeystones development, pending reinstatement; Linden Homes will be required to re-surface across the entire road when the new filter lane is created.

Parking restrictions: A works specification is being prepared by Amey in respect of new parking restrictions on Station Rd by The Cotswold School. APCOA has been notified of the date for all Village Green events and will schedule enforcement officer presence accordingly.

Proposed village centre 20mph zone: A map was circulated and councillors are invited to comment for the Committee's consideration and drafting of a response to GCC.

15/194: Village Maintenance Committee Report

The following expenditure was agreed:

Riverbank wall repairs: The sum of £3,380 + VAT was proposed by Cllr Faulkner, seconded by Cllr Hovard. Unanimous agreement.

Tree works: A budget of £700 to remove, dispose of and replace 2 trees in the village centre was proposed by Cllr Faulkner, seconded by Cllr Randall. Unanimous agreement.

Village Green: The sum of £157.47 to provide an additional early cut of the grass was proposed by Cllr Faulkner, seconded by Cllr Hovard. Unanimous agreement. A small sign will be displayed to discourage feeding of ducks on the grass itself, which is also contributing to damage of the surface.

Cllr Faulkner reported that a response was awaited from Linden Homes in respect of an appeal for assistance with various village centre projects. The fencing on the Green will remain in place until the end of April (a small area will stay fenced off into May) and an intensive grass treatment programme will be undertaken in an attempt to provide a more robust grass surface throughout the Summer. The Committee accepted an offer from a local resident to provide a quantity of turf FOC, which will be taken up and laid within the Community Centre site. Financial assistance is being sought in respect of the various planted areas in the village centre: the Working Party will be asked to tidy up the planters pending Spring planting.

Next Meeting: The meeting scheduled for 9th March will be re-arranged.

15/195 Planning:

Minutes had been circulated and Cllr Sumner reported as follows:

Bourton Chase Phase III: Payment of the S106 contribution is now due and monies should be received by the Council shortly. The Council will seek soonest installation of signage to divert construction traffic away from Meadow Way.

Street trading licence – Industrial Estate: The Council will submit an objection to the renewal of this Licence, which objection is also supported by Bloor Homes.

Family Fun Day: The next meeting will take place on Wed 16th March at 5pm.

Next meeting: The meeting on 9th March will be cancelled.

15/196: Village Green Bookings

Applications from FOBS, Moreton in Marsh Bowls Club and Bourton Rovers were all unanimously approved.

Paws for Tea: The request from a Blue Cross supporter for a pets tea party on the Green was unanimously rejected.

15/197: Community Centre Update

Cllr Sumner reported as follows:

Tenancies: All accommodation is now let under various lease arrangements. Men in Sheds and Kate's Home Nursing both held formal opening events recently and were welcomed into the centre.

GCC Lease: Negotiations regarding a lease revision and problems with the heating system are ongoing, and a further meeting will be held on Monday 7th March - County Cllr Hodgkinson will also attend

15/198: Finance

Expenditure: Cllr Sumner read the circulated cheque list. Cllr Hovard proposed the payments itemised on the list in the sum of £5,458.89 be approved, seconded by Cllr Vann . Unanimous agreement, all cheques were signed.

3rd qtr check: Cllr Vann's report had been circulated and Council noted completion of the check of the bank statement.

Finance & Gen. Purposes Committee: It was suggested that delegated powers would also not include issues relating to the budget or precept. Subject to this one amendment, Cllr Sumner proposed the draft Terms be approved, seconded by Cllr Cowen. Unanimous agreement. The first meeting will be held on Monday 14th March at 4pm.

15/199: Correspondence

The correspondence circulated to Council was noted, and the following only was approved:

Queen's 90th birthday commemoration:

Beacon: A location on the Industrial Estate has been identified with landowner consent; residents will be invited to attend the beacon lighting at 8pm on 21st April.

Clean for the Queen: Steve & Myra Ford's suggestions were supported and they will be asked to lead on this initiative.

WI Commemoration: The request to decorate railings in the village centre was unanimously approved.

15/200: AOB

N. Cotswolds Cluster Meeting: Cllr Hovard reported on the various discussion topics from this first meeting which included the poor standard of highway repairs, speeding on the A429, inadequate local council involvement in negotiating S106 contributions, and devolution. GAPTC will take the priority issues and focus future agendas on these items – a senior representative from Glos. Constabulary will be invited to the next meeting (in May or June) to discuss the issues of concern relating to Glos. Policing. Cllr Wragge reported that costs to share a youth leader between neighbouring communities could still prove costly, but this will be discussed with the Cotswold School Youth Council to ensure any scheduled activities meet the needs of local youngsters and are a good use of funds. The meeting also discussed the possible grouping of local councils and GP's to discuss health and social care issues relevant to the N. Cotswolds district – for further discussion at a future meeting.

Criminal Behaviour Order: In response to a request from the Police, the Council submitted a Community Impact Statement to support the CBO being prepared by the Police in respect of anti-social behaviour incidents reported to the Parish Council.

Public Questions:

It was agreed that Mollie Wise would submit an article to the April Browser on behalf of the Council promoting the forthcoming Village Garage Sale.

CHAIRMAN'S SIGNATURE.....

DATE:.....

Financial decisions:

Minute No	Item	Power	Sum (ex VAT) £
15/191	Play Equipment Repairs at Melville		75.50
	Annual RoSPA Inspection of Play Areas		258.00
	GPFA Annual Membership		50.00
15/192	Cemetery grass weed and feed		200.00
	Cemetery signage		600.00
	Grave levelling works		650.00
	Removal of asbestos from allotment shed roof		500.00
15/194	Riverbank repairs		3,380.00
	Tree works		700.00
	Additional grass cut on Village Green		147.57