

Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ

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Dear Councillors,

You are invited to attend a George Moore Community Centre Committee Meeting to be held on **Thursday 29th July 2021 at 6.00pm** in the Windrush Room at The George Moore Community Centre. It would be helpful if members of the public could contact the Clerk in advance to advise of their intention to attend.



Mrs Sharon Henley
Clerk/RFO

23rd July 2021

AGENDA

1. Elect a Chairman.
2. Elect a Vice Chairman.
3. Apologies for absence.
4. Declarations of Interest.
5. To receive and approve the minutes of the GMCC Committee meeting held on 26th April 2021, circulated.
6. Matters Arising.
7. Tenants: Consider issues as follows: (Paper 1)
 - 7.1 Flat 1 & The Cottage: To note that leases are currently in progress with Kendall and Davies
 - 7.2 Renewal of Tenancies – agree actions required:
 - 7.2.1 Flat 2 – due 15th Oct
 - 7.2.2 Room 2 – due 6th Nov
 - 7.2.3 Room 3 – due 20th Oct
 - 7.3 Flat 2: Discuss request from tenant to keep a small dog.
 - 7.4 Title Deed: To receive update from Cllr Sumner.
8. External Areas/Maintenance: Consider issues as follows: -
 - 8.1 Roof Works:
 - 8.1.1 Receive update on final phase of roof works and removal of redundant metal chimney.
 - 8.1.2 To review final invoice received and agree further actions or recommend for approval by full Council (Paper 2)
 - 8.2 Chimney Stacks: To note quote received for scaffolding for £1,900 + VAT and agree further actions.
 - 8.3 Green Agenda for Building: Initial discussion on options.
9. Internal Areas: Consider issues as follows: -
 - 9.1 Fire Safety Equipment: To note this has been installed and funded by GCC.
 - 9.2 Electrical Fixed Wiring Tests: To review reports and quotes for remedial works and agree actions required.(Paper 3)
 - 9.3 Windrush Room Art Display T&Cs: Review draft updated document and agree further actions.(Paper 4)
 - 9.4 New office chair: To approve purchase of Task operator chair Eclipse Tansy with arms at £147 + VAT.(Paper 5)
10. IT at GMCC
 - 8.1 Website Healthcheck Report: Review report and agree further actions required.(Paper 6)
 - 8.2 Purchase of additional computer screen: To note purchase using Clerk's delegated powers at a cost of £160.98.
 - 8.3 Photocopier/Printer: Update on quote for replacement.

8.4 IT Sub-Committee: Discuss proposal to transfer responsibility from GMCC to FGP Committee. (Paper 7a and 7b)

11. Any Other Business (items to note only):
12. Date of Next Meeting – Thursday 21st October 2021 at 6.00pm.