

Bank reconciliation – pro forma

Name of smaller authority: BOURTON ON THE WATER PARISH COUNCIL

County area (local councils and parish meetings only): GLOUCESTERSHIRE

Financial year ending 31 March 2018

Prepared by: SUE CRETNEY, CLERK & RFO

Date: 20TH APRIL 2018

Balance per bank statements as at 31 March 2018:	£	£
Current Account Lloyds 00572228	191,923.39	
NS&I Income Bond Account AX335800	1,500.00	
	<hr/>	193,423.39
Petty cash float (if applicable)		300.00
Less: any un-presented cheques at 31 March 2018 See attached list		(30,242.18)
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Add: any un-banked cash at 31 March 2018 See attached report		0.00
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Net balances as at 31 March 2018 (Box 8)		<u>163,481.21</u>

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8)	177,771.93
Add: Receipts in the year	256,692.43
Less: Payments in the year	270,983.15
Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8)	<u>163,481.21</u>