

## **BOURTON-ON-THE-WATER PARISH COUNCIL**

The George Moore Community Centre

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### **Bourton-on-the-Water Community Centre** **Cotswold Artists' Rotating Art Exhibition**

#### **Terms and conditions**

##### **Conditions of entry**

1. Entry is free, but artists are asked to make a donation of 15% of the sales value to the Parish Council. All items displayed are to be for sale.
2. Only wall-hung, two dimensional works will be accepted. Browsers, tables or any other furniture are not suitable for the space.
3. Exhibitions will be held on a rotating basis, for a term of twelve months.
4. The work must be the work of the artist, copies of work by other artists are not allowed. The work can be in any 2D medium, including paintings, prints (including giclees), photographs, collages etc. Copies of "Old Masters" must be suitably attributed.
5. Approved artists will be invited to display their art for a 12 month period. Artists are requested to submit 3 electronic images of their work to the Parish Clerk at [clerk@bourtononthewaterpc.org.uk](mailto:clerk@bourtononthewaterpc.org.uk) (please use the following phrase in the subject line: 'Application for art exhibition'), and provide a link to their web-site, if one exists. They are also asked to attach a personal statement/profile. The images will be reviewed by a panel of artists and a representative from the Parish Council to ensure that your work is suitable for display. You will then be contacted to advise whether you have been accepted onto the panel of approved artists and, if successful, will be given details of the display period that has been allocated to you. The panel's decision is final in all instances.
6. Preference will be given to artists from Bourton on the Water and amateur artists, subject to the panel's approval.
7. If space becomes available mid-year artists may be invited to display, subject to invitation, for the remaining period of the year.
8. Displaying of work implies acceptance of and adherence to all terms and conditions.

##### **Insurance**

The Parish Council will not be liable for insuring the art during the period it is displayed in the Centre, nor will the artist nor their work be insured on the set-up or collection dates. Artists will be responsible for making their own insurance arrangements in these respects.

##### **Presenting work for display**

A flexible wall hanging system, as used in galleries, is provided. This requires that work must be presented with either picture cord/wire or a hook at the back and suitably sealed. All work must be suitably framed. Nothing must be attached or affixed directly to the walls in any circumstances. No damage is to be made to the walls by any other type of wall hanging method whatsoever, including picture hooks or nails. Should any clips or eyelets at the back of the picture be likely to cause superficial damage, then these should be covered with tape.

An adhesive label should be placed on the back of your work with your name, title of work, medium and price, all written in block capitals.

Artists will be able to view the room by arrangement with the Clerk or Assistant Clerk.

Display labels for the front of the work will be supplied by the Clerk or Assistant Clerk for you to complete, and if possible should be attached to your work on the bottom left side; if it is not possible to fix the label on the artwork it will be fixed on the support wire under the work.

A statement/profile of the artist should be provided for a central display on a wall in Windrush Room.

##### **Exhibition Opening Times**

The exhibition will open to the public between the hours of 10-00 and 17-00 Monday to Friday, except setting up and collection days, and days when the Windrush Room is in use by private hirers. On the second and

fourth Fridays of each month, between the hours of 14-00 and 17-00, the room will remain free of bookings to allow a dedicated time slot for the display to be viewed.

**Payment to the artist**

Payment by cheque will only be accepted from residents of Bourton on the Water, and when accompanied by a local address. All other sales will be by cash only. Cheques will be made payable to the artist, and all receipts will be notified to the artist for immediate collection to avoid a delay in banking cheques. Subject to satisfying the payment conditions, buyers may take the art away, immediately on payment.

**Collection of work**

Artists will remove their work at the end of the exhibition on the stipulated collection day. If unable to collect work at that time then the artist must arrange for work to be collected on their behalf and inform the Clerk or Assistant Clerk well in advance of this arrangement. The Parish Council is **not responsible for any work remaining uncollected within 7 days of the due collection date**. Any work remaining after this time will be disposed of at the discretion of the Council.

**Set up, Display & Collection dates**

The Council will notify all artists in advance in respect of the set-up, display and collection dates and times, which cannot be modified.

Sue Cretney, Clerk  
Bourton on the Water Parish Council  
15<sup>th</sup> November 2016