

**BOURTON ON THE WATER PARISH COUNCIL
MINUTES OF THE MEETING OF BOURTON ON THE WATER
PARISH COUNCIL HELD ON WEDNESDAY 4th JANUARY 2017
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER**

Present: Cllrs B Sumner (Acting Chair), J Cowen, R Hadley, P Heming, L Hicks, J Hovard, N Randall, E Rumsey, W Spiers, H Walker, B Wragge.

Standing Orders were suspended for the Public Session

Police Report: A written crime statistics report had been circulated.

County Cllr Report: County Cllr Hodgkinson reported on speeding issues on the A429 and Rissington Rd, and sought feedback on the new village centre 20mph zone. He is scheduling a meeting between the Police Crime Commissioner and the Council in February to discuss local anti-social behaviour issues and community policing levels. Cllr Hodgkinson agreed to liaise with Glos. Highways to support the Council's proposal for a pedestrian footpath to be created between Honeystones and Cotswold school land to establish a safe route to schools away from Station Rd traffic.

Ward District Cllr Report: Ward Cllr Len Wilkins reported on CDC grant funds available for the Youth Club project and various planning applications.

Public Questions: There were no questions from members of the public.

Cllr Sumner welcomed Cllrs Spiers and Walker to the Council. He also offered congratulations to Mollie Wise on behalf of the Council on the recent New Year's Honours award to her of the British Empire Medal, for community services.

Standing Orders were resumed

16/134: Apologies for Absence:

There were no apologies for absence.

16/135: Members' Interests

There were no interests declared in any agenda items.

16/136: Minutes of Council Meeting held on 7th December 2016

Cllr Hovard proposed the Minutes of the Council meeting of 7th December be accepted as a true record of the meeting, seconded by Cllr Hicks. Unanimous agreement of those present in December.

16/137: Matters Arising

- Council will respond to NALC supporting legislation which would grant local councillors access to carers' allowances;
- PCC Martin Surl will be invited to meet with councillors and the public at the Centre on 1st February at 6pm.
- it was agreed that councillors will seek advice regarding committee re-structuring at the training meeting in January;

16/138: Playing Field Committee Report

The following was discussed and voted on, following the Chairman's report:

Naight field access: A local resident was granted access to the rear of their property across the Naight field for a period of 3 months during building work, subject to various conditions regarding security and reinstatement of the ground;

Youth Club: Council agreed to initially underwrite any physical damage claims below £200 subject to this being the subject of ongoing review at the quarterly meetings with GMAS. Cllr Cowen proposed the Service Level Agreement with GMAS to provide youth supervision services now be signed on this basis, seconded by Cllr Heming. Unanimous agreement.

16/139: Burial & Allotment Committee Report

There were no issues to discuss following circulation of the minutes.

16/140: Traffic & Footpath Committee Report

The Chairman reported that a meeting will shortly be held with GCC's Parking Division to discuss greater enforcement of parking restrictions in the village centre; works to complete the introduction of the village centre 20mph zone are awaited.

16/141: Village Maintenance Committee Report

The following was discussed and voted on, following circulation of the minutes:

Maintenance contract: The tender specification is now finalised and the contract will shortly be advertised;

WWI Commemoration: The Committee will meet shortly to agree the broad scope of the commemoration event before inviting local groups to join a sub-committee to take preparations forward.

Korean Veterans Association: Details regarding the provision of a memorial bench have been provided and a response from the group is awaited.

16/142: Planning:

Cllr Sumner gave a verbal report on matters from December's Committee meetings.

16/143: Village Green Bookings

There were no new bookings to consider.

16/144: Community Centre Update

Cllr Sumner gave a verbal report and the following was discussed:

- Council noted the receipt of formal notice dated 3rd January from the tenant of Flat 2, and agreed that both residential tenancies could be terminated early so the tenant of Flat 1 could swap flats. Hayman-Joyce would now be instructed to let the vacant Flat 1 at an agreed market rent;
- Cllr Sumner proposed Council approve P Honour's quote in the sum of £120 to redecorate GCC office accommodation with a total budget of £150 to complete all redecorating works following installation of the new heating system, seconded by Cllr Randall. Unanimous vote in favour.
- The Clerk was instructed to chase for confirmation that the new lease with GCC has now been completed.

16/145: Finance

- Cllr Sumner read out details of payments received since the Payments List was issued – the updated list was circulated to the meeting. Cllr Hadley proposed the payments itemised on the updated list in the total sum of £18,732.11 be approved and cheques signed at the meeting, seconded by Cllr Cowen. Unanimous vote in favour.
- Council noted the Finance Committee's recommendations regarding the 2017-18 draft budget and precept and the updated forecast of reserves at year end 2016-17 of £101,230.
Cllr Hadley proposed Council approve a precept for 2017-18 of £124,802 (representing an actual rise of £8.31pa on a Band D property), seconded by Cllr Sumner. Unanimous agreement. Cllr Hadley proposed Council approve the cost-neutral budget of £236,650 for 2017-18 using surplus general reserves of circa £36.2k carried forward from 2016-17, seconded by Cllr Sumner. Unanimous agreement. Cllr Hadley proposed Council approve general reserves of £65k for 2017-18, seconded by Cllr Sumner. Unanimous agreement.
- Cllr Hadley was delegated to undertake the 3rd qtr internal check of Council's accounts and finances; Cllr Cowen will undertake the 4th qtr check;

16/146: Annual Parish Meeting

It was agreed that this year's meeting will take place on Wednesday 29th March at 7pm at the Community Centre and a refreshments budget of £100 was agreed under Chairman's Expenses.

16/147: Correspondence

The correspondence list circulated to Council was noted and various actions agreed – these actions will be detailed on the list to be displayed on the web-site.

16/148: AOB

There was no other business.

16/149: Next Meeting

The next meeting of Council will be held on Wednesday 1st February 2017 at 7pm in the Community Centre.

Public Session:

There were no public comments or questions.

CHAIRMAN'S SIGNATURE..... DATE:.....

Financial decisions:

Minute No	Item	Power	Sum (ex VAT) (PC contribution) £
16/138	Underwriting of any damage claims arising from youth club activities below a £200 threshold	Open Spaces Act 1906, s.9/10	£200.00 per claim
16/144	Redecoration works – GMCC	Local Govt Act 1972, s.133	£150.00 budget
16/146	Refreshment budget – APM	Local Govt Act 1972, s.111	£100.00