

# Bourton-on-the-Water Parish Council

Council Office, The George Moore Community Centre,  
Moore Road, Bourton-on-the-Water, Glos. GL54 2AZ  
Tel: 01451 820712

Email: [committee.clerk@bourtononthewater-pc.gov.uk](mailto:committee.clerk@bourtononthewater-pc.gov.uk)

15<sup>th</sup> September 2023

## To Highways Committee Councillors

You are hereby summoned to attend a **Highways Committee Meeting at 6.30pm on Thursday 21<sup>st</sup> September 2023 in The Windrush Room, The George Moore Community Centre** for the purpose of transacting the following business.

Papers for the meeting can be viewed in Dropbox – [Papers](#)

*V. Oliveri*

Mrs Vanessa Oliveri  
Locum Committee Clerk

## AGENDA

1. **Apologies for absence:** To receive.
2. **Declarations of Interest:** To note.
3. **To receive and approve the minutes of the Highways Committee held on 24<sup>th</sup> July 2023.**
4. **Opportunity for members of the public to speak:** (limited to 3 minutes per person).
5. **Matters Arising: Closure of Coach Park:** Review of current situation
6. **Police:** To receive a police report.
7. **To note the current Highways Cost Centre Summary Report and Reserves Report (Papers 1a & b):**
8. **2023/2024 Highways budget –** To consider 2023/2024 Highways budget for submission to the Finance and Governance Committee.
9. **Traffic & Highways:**
  - a. Management and delivery of the Strategic Plan:
  - b. Delivery of VAS:
  - c. Inoperative VAS: Rissington Road.
  - d. Installation of dropped kerbs:
  - e. Cleaning of road signs through GCC Highways Local Scheme:
10. **Footpaths:** Periwinkle Bank and Manor Fields Footpaths – To agree to involve the Rights of Way Officer and Paths Warden to work on a job specification required and to obtain quotations prior to when funding becomes available.
11. **Dog poo bags & dispensers:** Supplied and installed by Steve Cotton, Village Warden. Informed Assistant Clerk that the dispensers would have to be refilled by the Parish Council. To agree further actions.
12. **Traffic Cones:** To receive an update on traffic cones from Cllr. A. Roberts.
13. **Road Cameras:** To receive reserve figures on road cameras for this year compared to last.
14. **Parking Enforcement Hours:** To discuss how the Parking Enforcement hours are being used and to decide if the Parish Council would prefer to have one Parking Enforcement Officer present at any one time, rather than two Parking Enforcement Officers present at the same time using up the allocated hours.
15. **Correspondence:**
  - a. Letter from resident re Piece Hedge (Paper 2)
16. **Items to note:** To receive reports for information only.
17. **Date of Next Meeting:** 6.30pm on Monday 16<sup>th</sup> October in the Salmonsbury Room.