

Bourton-on-the-Water Parish Council
Minutes of the meeting of the Planning Committee held at 6pm on Wednesday 13th July 2022
in the Salmonsbury Room, The George Moore Community Centre

Those Present: Cllr A Davis (Chairman), Cllrs B Hadley, M Macklin, N Randall, A Roberts, L Wilkins. Cllrs Coventry and Hicks attended from item 10 as non-committee members and did not take part in voting.

In Attendance: Sharon Henley, Clerk, District Cllr Nick Maunder

Members of Public: None

1. **Apologies for absence:** There were none.
2. **Declarations of interest:** There were none.
3. **Approval of draft Minutes of the meeting held on 22nd June 2022:** Proposed by Cllr Macklin and seconded by Cllr Hadley. Cllr Randall abstained as he was not present at the meeting. APPROVED by all others present.
4. **Public Session:** There were none present.
5. **Matters arising:**
 - a. Dial House – the Clerk wrote to CDC to highlight concerns with the administrative handling of the application but no response was received.
 - b. Shed at Manor Field – the Clerk wrote to CDC to enquire about removal of the shed base but no response was received.
 - c. Porch at 13 Salmonsbury Cottages: CDC Planning Enforcement advised that Permitted Development Rights were intact and the porch does not require Planning Permission provided it complies to the criteria set out within Part D of the General Permitted Development Order. An enforcement case had been opened to ensure the works accord to the criteria set out within the GPDO.
 - d. Sign at Food Box Planet – the Clerk wrote to CDC Planning Enforcement but no response was received.
 - e. Licensing Training: The trainer confirmed that a group would consist of no more than 10. Training would be geared towards a specific parish so we would need to inform her if we shared spaces with another parish or town council. The Clerk to add the cost to next year’s draft budget.
6. **Planning Applications/Tree Preservation Orders:** The following responses were agreed:

	Ref	Address	Proposal
a	Tree Preservation Order 22/00005/IND	Waterfront Tea Room, Victoria Street, Bourton-on-the-Water GL54 2BX	T1: Black Walnut on frontage of property, north-east of main building and adjacent to public footpath. Temporary TPO granted on 21/06/2022 and the Parish Council have been consulted on whether the order should be made permanent (Paper 1)
Comment			
The Parish Council objects to making the TPO permanent on the grounds that CDC’s Tree Officer and GCC Highways need to consider all options to save the tree whilst also addressing the highways issues of trip hazards on the pathway.			
b	22/02085/FUL	Whiteshoots House Whiteshoots Hill Bourton-on-the-Water GL54 2LE	Installation of ground mounted solar array on pasture land
Comment			
The Parish Council has no objection.			
c	22/01424/FUL	Welcome Cottage, Victoria Street, Bourton-on-the-Water GL54 2DH	Erection of single storey garage
Comment			
The Parish Council has no objection to the revised plans, apart from the up and over garage door which needs to comply with the Letch Lane style of sideways opening doors, and any other reservations that the Conservation Officer may have.			

d	22/02106/FUL	Land Off Marshmouth Lane, Marshmouth Lane, Bourton- On-The-Water GL54 2EE	Conversion of penguin shed to a single dwellinghouse and associated works (amendments to design of 22/04102/FUL)
Comment			
The Parish Council has no objection but would like to see conditions imposed on this extension as per the original planning permission for the main dwelling 21/04102/FUL.			

7. Late Planning Notifications:

Planning Applications –New Application		
Ref	Address	Proposal
22/01015/FUL	The Cedars High Street Bourton-on- the-Water GL54 2AN	Creation of 3 no. flats including the erection of first floor extension and change of use from retail to residential on second floor
Comment		
The Parish Council would like to query whether there is adequate space for car parking. We question the adequacy of the fire escape route and ask that Building Control review this. Whilst not a material planning consideration we would prefer it to be used as starter accommodation for local residents or those employed in the village, rather than holiday accommodation.		

8. Decision Notices

	Ref	Address	Proposal
a	22/01695/LBC	Pock Hill Farm House, Pock Hill Lane, Bourton-on-the-Water	Listed Building Consent for Partial re-roofing of dwelling and associated works
Decision			
Approved. BoWPC submitted no objection.			

9. Correspondence:

- a. Email on bus stop completion certificate (Paper 2). An email was received from the developer's agent in relation to the relocation of the bus shelter on Meadow Way. The email urged consultation prior to the shelter being moved to ensure that the planning approval was not made unlawful, as the provision of a bus shelter was a requirement of this approval.
Following discussion, the Clerk was asked to respond to thank the agent for pointing the matter out. Also to advise that the Parish Council had correspondence from GCC's Transport Infrastructure Officer to discuss moving the redundant bus shelter and were told that it could move to the end of Station Road but had received no updates since that time. The Parish Council could not give any assurances and suggested that the agent liaised with GCC and CDC.

10. Items to Note only:

- a) Wording for website (as discussed at the previous meeting) to be added to the next agenda. The Clerk to send the updated draft to Cllr Davis so suggested amendments could be co-ordinated prior to the meeting.
- b) It was noted that the Old Manse was operating a takeaway bar selling alcohol and the Clerk had made enquiries about the premises license. CDC advised that the licence covers the garden and that the Licencing Officer would be contacting the premises to ensure they were operating within the terms of their licence. The Clerk to request an update in due course.
- c) Cllr Maunder advised that the de la Hayes application was still under discussion with the Planning Officer.
- d) An ice cream sign had been erected on the fence at the de la Hayes site and the owner would be requested to remove it.
- e) The clothes shop at the bottom of Moore Road had a temporary sign, to be discussed at the next meeting.

11. Date of Next Meeting: 6pm on Wednesday 27th July 2022 in the Windrush Room.

There being no further business the meeting closed at 19.12 hours.