

**The Minutes of the F & GP Committee Meeting  
held on 21<sup>st</sup> January 2021**

A meeting of the F & GP committee was held on 21<sup>st</sup> January 2021 via Zoom at 7.00 pm.

Present: Cllr. B. Hadley, Chairman  
Cllr. B. Sumner  
Cllr. N. Randall  
Cllr. L. Hicks  
Cllr. A. Davis  
Observers: Cllr. L. Wilkins  
Cllr. A. Roberts  
Cllr. P. Millett  
Officer: The Parish Clerk

1. Apologies for absence: None.
2. Declarations of Interest: None.
3. Minutes of the Budget Setting committee meeting held on 19<sup>th</sup> November 2020  
Cllr. B. Hadley proposed to approve the Budget Setting committee minutes dated 19.11.2020.  
Cllr. L. Hicks seconded the proposal. A unanimous vote was taken of all in favour of the proposal.
4. To receive the accounts up to 18.1.2021  
The committee received and approved the accounts up to 18.1.2021. It was noted that there had been an underspend on the youth services but the committee had approved for the amount underspent to be used to finalise Phase 2 of the GMCC roof project. Cllr. A. Davis was checking whether the grant funding of £7,500.00 deadline could be extended as due to Covid-19 the project hadn't been able to proceed as quickly as intended. The committee agreed that sandbags were to come under the Highways budget.
5. 3<sup>rd</sup> quarter internal check  
It was agreed that Cllr. S. Coventry and Cllr. A. Roberts would carry out the internal 3<sup>rd</sup> quarterly checks. Date to be arranged with Chris Cooper, Finance Officer.
6. Computers for Bourton Primary School  
The committee confirmed that Bourton Primary School had just received enough funds privately to purchase laptops/computers for the children to undertake homeschooling whilst in Covid-19 times.
7. Any Other Business  
The committee noted that it was time to pay £500.00 to St. Lawrence Church towards maintenance of the closed churchyard. The Clerk was to contact Rowena, Vicar of St. Lawrence Church to discuss graffiti on a wall in the closed churchyard and a lean to roof which was in need of repair. The committee noted that the recreation inspector was charging VAT as he was VAT registered.
8. Date of Next Meeting: Thursday 29<sup>th</sup> April 2021 at 7.00 pm.  
The meeting closed at 7.55 pm.