

Bourton-on-the-Water Parish Council

Minutes of the meeting of the Planning Committee held at 6pm
on Wednesday 11th May 2022 in the Salmonsbury Room, The George Moore Centre

Those Present: Cllr A Davis (Chairman), Cllrs B Hadley, M Macklin, N Randall, L Wilkins.

In Attendance: Sharon Henley, Clerk

Members of Public: None.

It was noted that the committee members for 2022-23, as elected by full Council are Cllrs A Davis, B Hadley, M Macklin, A Roberts, N Randall and L Wilkins.

1. **To elect a committee Chairman:** Cllr Wilkins proposed Cllr Davis. This was seconded by Cllr Macklin and unanimously APPROVED.
2. **To elect a committee Vice Chairman:** Cllr Hadley proposed Cllr Macklin. This was seconded by Cllr Davis and unanimously APPROVED.
3. **Apologies for absence:** Cllr A Roberts, District Cllrs Nick Maunder and Richard Keeling.
4. **Declarations of interest:** There were none.
5. **Approval of draft Minutes of the meeting held on 13th April 2022.** Proposed by Cllr Davis, seconded by Cllr Wilkins. All others present were absent at that meeting so abstained. The minutes were APPROVED by Cllrs Davis and Wilkins as a true record.
6. **Matters arising:**
 - a. Local Aggregates Assessment for Gloucestershire: Cllr Hodgkinson had confirmed that it was not necessary for the Parish Council to submit a response.
 - b. Cllr Davis reported that Cotswold National Landscape's Planner had written a submission on the Farmington Quarry Waste application. Cllr Davis to forward the email to the Clerk.
 - c. Rules on public speaking at meetings: Full Council agreed to review the Standing Orders with three minutes to be allowed per person. The committee asked that the wording specified 'or group representative'. A public session to be included on each committee agenda.
 - d. Frequency of committee meetings for 2022-23: The schedule had been circulated and added to the website, with most Planning Committee meetings to take place at three weekly intervals.
7. **Planning Applications:**
 - a. To agree responses to the following:

	Ref	Address	Proposal
a	21/04537/FUL and 21/04538/LBC	De La Hayes Restaurants High Street Bourton-On-The-Water GL54 2AP	Erection of plant room, bin store, condenser housing units, service yard gates, cedar pergola; extension of external store; levelling of internal floor; creation of new cellar area; changes to existing WC's; new entrance doors; removal of existing blockwork walls; alterations to roof and fascia signage and associated works New details.

Comments

The Parish Council has general comments:

The Parish Council appreciates the adaptations in the newly submitted documents; the pergola has been removed from the plan and the commitment to remove the tables from outside on the pavement. We are pleased to see that Fullers will be ensuring their delivery vehicles will be of the right size to access the gate at all times. We request that a suitable surface is installed on the route from the delivery vehicle to the cellars so that deliveries can be completed considerably with respect to noise. We appreciate that the external covers have been reduced from 218 to 186. Please ensure that the lighting respects the local environment.

b	22/00307/FUL	28 Springvale Bourton-On-The-Water GL54 2ES	Erection of two storey rear extension and demolition of existing lean-to. New details.
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Notes

The application was APPROVED in advance of this meeting, despite a deadline on the Planning Portal of 13th May. BoWPC submitted no objection to original application documents.

c	22/01317/FUL & 22/01312/LBC	Lincroft House Clapton Row Bourton-on-the-Water GL54 2DW	Reinstatement of 2 new dormer windows in lieu of previous approval of windows to gable end re permission - 21/02663/FUL	02/06/2022
Comments				
The Parish Council has no objection on the grounds that the dormer windows are being reinstated.				

8. Late Planning Notifications:

Planning Applications –New Application		
Ref	Address	Proposal
22/01271/CLEUD	Building at E415816 N220657, Whiteshoots Cottage, Fosseway, Bourton-on-the-Water	Cert of Lawful Existing Use or Devt for Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for a change of use of ancillary outbuilding to short term holiday let accommodation and associated works.
Comments		
The Parish Council has no objection.		
22/01282/CLEUD	Building At E415806 N220660, Whiteshoots Cottage, Fosseway Bourton-on-the-Water	Certificate of Lawful Existing Use or Development under Section 191 of the Town and Country Planning Act 1990 for a change of use following the partial conversion of an outbuilding to residential.
Comments		
The Parish Council has no objection.		
22/01424/FUL	Welcome Cottage, Victoria Street, Bourton-on-the-Water GL54 2DH	Full Application for Erection of single storey garage
Comments		
The Parish Council has no objection and defers to the view of CDC’s Conservation Officer.		
22/01505/LBC	Welcome Cottage, Victoria Street, Bourton-on-the-Water GL54 2DH	Replace single sheet clear glazing to all windows with double glazed clear heritage inserts.
Comments		
The Parish Council has no objection and defers to the view of CDC’s Conservation Officer.		
Planning Applications – Decision Notices		
Ref	Address	Proposal
22/00984/FUL	65 Kings Meadow Bourton-on-the-Water GL54 2LX	Removal of existing conservatory and erection of uPVC conservatory (resubmission of 21/03398/FUL)
Comments		
Approved. BoWPC had no objection.		

9. Responses submitted by Clerk's Delegated Authority: To note the following

	Ref	Address	Proposal
a	22/00458/T PO	The Old Mill Sherborne Street Bourton-on-the-Water GL54 2BY	Prune Willow (T12) located at the side of the property. Re-pollard to 14 meter height crown and clean all major deadwood. Prune Willow (T14) located at the front of property, remove dead limb and re-pollard to 5.5 meter height. Remove any deadwood.
Comments			
The Parish Council has no objection.			

10. Decision Notices

	Ref	Address	Proposal
a	22/00265/FUL	Sorrel House, 1 Bridle Close,	Full Application for Erection of attached oak framed car port to existing garage.

		Bourton-On-The-Water	
Decision			
Approved. BoWPC had no objection.			
b	22/00648/CLOPUD	78 Lamberts Field, Bourton-on-the-Water, GL54 2EH	Certificate of Lawful Proposed Use or Development under Section 192 of the Town and Country Planning Act 1990 for garage conversion with addition of windows.
Decision			
Approved. BoWPC had no objection but commented on number of previous applications and the need to consult with English Heritage.			
c	22/00820/CLOPUD	20 Croome Gardens, Bourton-on-the-water GL54 2GD	Cert of Lawful Proposed Use or Devt for Application under section 192 to establish whether the conversion of loft requires planning permission.
Decision			
Approved. BoWPC had no comment but deferred to the decision of CDC's Planning Officers.			
d	22/00867/FUL	Unit T1 Bourton Industrial Park Bourton-on-the-Water GL54 2HQ	Erection of a 3 bay warehouse extension.
Decision			
Approved. BoWPC had no objection.			

11. **Parking at Manor Field (Paper 1):** Correspondence was reviewed and it was noted the concrete foundation put in place to hold a shed had been the subject of an enforcement notice to have it removed. This had not happened and a new shed had been erected. Cllr Maunders had passed this to CDC Enforcement Officer for further action. The Clerk to write to Rob Weaver at CDC to find out when the enforcement would happen and express disappointment that this had not been done sooner. The Clerk to check on restrictions for Local Green Spaces on the Local Plan or ask CDC for their interpretation.
12. **Revocation of 20/01244/CLEUD Valley View Caravan Park (Papers 2a & b):** Correspondence from a local resident was reviewed and noted.
The Dial House: The Clerk to check to enquire with CDC whether a licensing application was needed to serve alcohol from their teepee in addition to the planning application that is being submitted.
13. **Date of Next Meeting:** 6pm on Wednesday 1st June 2022 in the Windrush Room. Cllr Davis and Hadley sent their apologies. The Clerk to confirm with other committee members whether the meeting would be quorate.

There being no further business the meeting closed at 19.01 hours.