

Bourton-on-the-Water Parish Council

Minutes of a meeting of the Highways Committee Meeting

held at 6.30pm on Monday 19th June 2023

in The Salmonsbury Room, The George Moore Community Centre

Those Present: Cllr L Wilkins (Chairman), Cllrs A Davis (from item 5e), L Hicks, M Macklin, A Roberts, M Samuel, B Wragge.

In Attendance: Sharon Henley, Clerk

Members of Public: One

1. **Apologies for absence:** There were none.
2. **Declarations of Interest:** There were none.
3. **To receive and approve the minutes of the Highways Committee held on 18th May 2023.** APPROVED.
4. **Opportunity for members of the public to speak:** There were none.
5. **Matters Arising:**
 - (a) Delivery of Vehicle Activated Sign: Cllr Roberts had chased delivery but received no response. He had instead received an SLA for a camera so had asked for a response from GCC Highways on this.
 - (b) Repainting of lines on footpath from the tennis courts to Rye Close. Cllr Wragge had completed this work.
 - (c) Inoperative VAS on Rissington Road: Cllr Roberts had chased this with GCC Highways.
 - (d) Periwinkle Bank and Manor Fields Footpaths: Cllr Roberts spoke to the Cotswold Wardens who were willing to provide volunteers when a decision was made about the type of surfacing. The funding for the surfacing had been requested from the Tourist Levy monies and a decision on funding was awaited from CDC in around August or September. The specification for the surfacing to come back to Highways Committee once fund was secured.
 - (e) Widening of Cricket Club entrance: The Cricket Club would not be progressing the matter this year due to finances, but it was hoped to complete the work next year.
 - (f) Management and delivery of the Strategic Plan: Councillors held a meeting and a draft document was created, the content of which was discussed with GCC Highways' Deputy Area Highway Manager last week, as per item 8b.
 - (g) Installation of dropped kerbs: A site meeting was held with GCC Highways' Deputy Area Highway Manager. Dropped kerb locations agreed were Post Office corner, Clapton Row by the ford, the Cedars walkway by the Boxbush Wall and by the Cotswold sweet shop. Quotes to be obtained from contractors for delivering the work which would be financed by the Tourist Levy.
In addition, it was proposed that a footway build-out to include dropped kerbs, tactile paving and two bollards would be installed on Station Road, close to the junction with the High Street. GCC Highways Improvements Team to deliver this work as soon as possible.
It was noted that Thames Water had carried out drainage investigations around the Post Office corner area.
 - (h) Coach parking: CDC had been asked to consider providing spaces in the Rissington Road car park. The next meeting with CDC, the Parish Council and stakeholders to take place on 11th July.
 - (i) Cleaning of road signs through GCC Highways Local Scheme: Cllr Hodgkinson was checking whether this was covered by Highways Local. It was thought that Community Service volunteers might be able to assist with the work - Cllr Hicks to investigate.
6. **Police:** There were no matters.
7. **Footpaths:**
 - (a) Footpath along Station Road/Moore Road (Paper 1). Cllr Launchbury raised concerns about this slippery path which has a large hole. It was confirmed that this is not owned by the Parish Council but is a GCC Highways-owned grass verge which had been worn away by constant use. It was not designated as a footpath. This matter was drawn to the attention of GCC's Deputy Area Highways Manager and he was going to ask their Safety Team to review, but commented that any work to this area would require a telegraph pole to be moved, which would be expensive. It was agreed to wait for the Safety Team's report.

8. Traffic & Highways:

- (a) No loading sign required on the Village Green (ref 23/045 (1) 30th May Extraordinary Council Meeting): It was agreed to add this to the agenda following a recent incidence of travellers parking on the Green. The proposal was that the sign should be added opposite The Willows, next to the war memorial. Following discussion, it was agreed that parking enforcement would be more effective than an additional sign. The Clerk to write to GCC Highways Parking Enforcement to ask that the officers more actively monitor and enforce the 'no loading' restrictions in this area. In addition, that parking enforcement in the village centre would be more effective if started at 10am rather than 9am and ideally to be continued until around 5pm. Enforcement in outlying areas of the village, particularly the Bourton Link Road area, could be tackled from 9am.

In addition, congestion around the builder's merchants on the Bourton Link Road was discussed. The Clerk to write to the company to request that their delivery drivers respect the double yellow lines to avoid congestion around the entrance to Kingfisher Road, particularly earlier in the day, as this was causing problems for road and pedestrian safety. This caused problems for residents travelling to school and work and also for those dropping off, or attending, the nursery school on the Bourton Link Road.

- (b) Feedback from meeting with GCC Highways on 16th June: Cllr Roberts reported that a productive meeting had taken place with the Deputy Area Highway Manager and a long list of actions were produced. Notes from the Parish Council's Highways Strategy Meeting had been taken back to GCC's Parking Manager for discussion. The possibility of a Resident's Parking Scheme was discussed but it was thought that residents would not be willing to pay for a Resident's Parking Permit or similar. GCC's draft Highways Grass Verge Cutting Agreement was discussed as the areas shown on the map did not coincide with the areas currently in the Parish Council's maintenance schedule. GCC to review the areas under their ownership and come back to the Parish Council with a revised schedule for inclusion in the Parish Council's grounds maintenance specification.

The Clerk to write to the Deputy Area Highway Manager to advise that the Kingfisher Road grass verges adopted by GCC Highways had never been cut since their adoption, except by residents. Please could these areas be added to GCC's maintenance schedule.

9. Correspondence:

- (a) Email from resident on parking (Paper 3). Pictures and an email about parking on double yellow lines had been forwarded by Cllr Hodgkinson. These were noted.
- (b) Parking in Lansdowne: The property owner confirmed that his tenants had been asked to park considerately but that parking outside the adjacent house sometimes caused difficulties. The Clerk to write to the hotel who own this second property to ask that they advise their tenants that small vehicles only should be parked outside the cottage and request that larger vehicles are parked in the hotel's car park.

10. Items to Note:

- (a) Paper 2 Football Club was omitted from the agenda so was considered at this point. Cllr Jowitt had drawn the committee's attention to problems with vehicles meeting head on when using the Football Club entrance/exit. Cars leaving the site sometimes drove along the footpath, using the small 'D' shaped verge as a roundabout. The Committee noted that this ground belonged to GCC Highways and agreed to monitor the problem but acknowledged that it was intermittent. Cllr Jowitt to be requested to make photographic evidence of future occurrences.

9. **Date of Next Meeting:** 6.30pm on Monday 24th July in the Salmonsbury Room.

There being no further business the meeting closed at 19.55 hours.