

**BOURTON ON THE WATER PARISH COUNCIL
MINUTES OF THE MEETING OF BOURTON ON THE WATER
PARISH COUNCIL HELD ON WEDNESDAY 3RD JANUARY 2018
AT 7.00PM IN THE GEORGE MOORE COMMUNITY CENTRE, MOORE RD, BOURTON ON THE WATER**

Present: Cllrs B Sumner (Chair), J Cowen, R Daniel, R Hadley, L Hicks, B Rogers.

Standing Orders were suspended for the Public Session

Police Report: A crime statistical report had been circulated – there was no verbal report.

County Cllr Report: County Cllr Hodgkinson reported on resident concerns he had received regarding the community's resilience during winter weather, and offered assistance wherever possible. The Traffic/Footpaths Committee will review requirements and liaise with Cllr Hodgkinson re future assistance. He also reported on the appointment of a new Area Highways Manager, GCC's draft budget and the re-opening of the Station Rd pedestrian crossing.

Ward District Cllr Report: Ward Cllr Len Wilkins reported on various planning applications and the draft CDC budget for 2018-19.

Public Questions: Residents requested a grit bin to be located on the Honeystones Devt so residents could ensure estate footpaths were cleared. Cllr Wilkins agreed to progress the marking up of fire hydrants in the Honeystones Devt with the relevant department within CDC.

17/237: Apologies for Absence:

Apologies for absence were accepted from Cllrs J Jowitt, N Randall, W Spiers, B Wragge.

17/238: Members' Interests

There were no additional interests not currently declared on Councillors' Registers.

17/239: Minutes of the Meeting held on 6th December 2017

Cllr Hadley proposed the Minutes of the Meeting of 6th December 2017 be accepted as a true record of the meeting, seconded by Cllr Rogers. Unanimous agreement of those members present in December.

17/240: Matters Arising

- Bye-Laws: Councillors were reminded to submit comments on the draft laws to the Planning Committee for consideration on 10th January, prior to Council reconsidering a recommendation at its meeting on 7th February;
- Data Protection legislation: It was agreed that a timetable for implementation of new legislation would be in place by May. The Finance Committee will consider a proposal for support services at its next meeting.

17/241: Casual Vacancy

- Cllr Sumner proposed Council accept the application from Stephen Senior, seconded by Cllr Hicks. Unanimous agreement. The Clerk was instructed to issue papers and ensure documents are signed promptly.
- Cllr Sumner proposed Council approve the cost of £95 for Cllr Senior to attend a GAPTC training course in February, seconded by Cllr Hadley. Unanimous agreement.

17/242: Burial & Allotments Committee Report

Cllr Daniel reported as follows:

- Correspondence relating to Council's proposal to re-open the closed Baptist Cemetery and a complaint about dumping of rubbish at C. Lane allotments will be discussed in Committee in January.

17/243: Playing Fields Committee Report

Cllr Cowen reported as follows:

- Council unanimously agreed to the provision of free room hire twice pw in Summer 2018 to host a number of meetings of the National Citizen Service Young People's Social Action project.
- Cllr Hicks will attend the Cotswold Youth Network event on 22nd January, and report back.
- Cllr Hicks reported on matters relating to the Youth Club - Club members and youth supervisors will undertake an active programme of recruitment of members for the older sessions, where numbers are not as high as for the younger session.

17/244: Village Maintenance & Highways Committee Report

The minutes of the December meeting had been circulated, and Cllr Hadley reported as follows:

- Riverside Walk project: Works have commenced and are expected to last approximately 4 weeks;
- Chestnut Gallery: Correspondence seeking Council action to improve poor drainage on the footpath between the shop and the planters will be discussed in more detail at the January meeting;

- Cllr Hadley provided an update on the WWI Commemoration plans;

17/245: Traffic & Footpaths Committee

Cllr Hadley reported as follows:

- Council noted the grit/salt stock was depleted by circa 100 bags during the recent spell of heavy snow. Cllr Hicks proposed Council approve the purchase of a further 100 bags of grit/salt to replenish stocks, seconded by Cllr Hadley. Unanimous agreement. The Committee will review the existing Winter Weather policy and equipment/grit stocks at its next meeting;
- Cllr Hadley reported on recent meetings relating to ANPR's – to be discussed further in committee.

17/246 Planning:

Cllr Sumner gave a verbal report on matters from December's Committee meeting.

17/247: Village Green Bookings

There were no new applications to consider.

17/248: Community Centre Update

Cllr Sumner gave a verbal report on matters from January's Committee meeting.

17/249: Finance

- Cllr Sumner read out details of payments – the updated list was circulated to the meeting. Cllr Daniel proposed the payments itemised on the updated list in the total sum of £8,530.12 be approved and cheques signed, seconded by Cllr Hicks. Unanimous vote in favour.
- Cllr Hadley reported on other finance matters, as follows:
- Council noted information on government proposals to defer referendum setting for 3 years and the introduction of a pilot scheme for 100% Business Rate retention by Local Authorities with effect 2020/21.
- Cllr Hadley summarised discussions from the Budget Workshop meeting on 7th December and proposed Council approve a precept of £130,000 for 2018-19, seconded by Cllr Hicks. Unanimous agreement.
- Cllr Hadley proposed the draft cost-neutral budget circulated following the 7th December Budget Workshop meeting be approved, seconded by Cllr Hicks. Unanimous agreement. The Budget will be attached to the meeting minutes to serve as future reference for committee expenditure during 2018-19.
- Council noted the independent internal audit for 2017/18 will take place on 13th February.
- The Finance Committee will reconsider the draft investment strategy at its next meeting and make a recommendation for Council to consider subsequently.

17/250: Correspondence

The correspondence list circulated to Council was noted and various actions agreed – these actions will be detailed on the annotated list to be displayed on the web-site.

17/251: Any Other Business

- It was agreed the Annual Parish Meeting will be held on Wednesday 28th March 2018 at 7.00pm in the Community Centre.
- Cllr Hicks reported that local businesses seem keen to retain the December Late Night Shopping event in some format, and it was agreed that Council would seek participation in discussions regarding future events.

17/252: Next Meeting

The next meeting of Bourton on the Water Parish Council will be held on Wednesday 7th February 2018 at 7.00pm at the George Moore Community Centre.

Public Questions:

Residents made comments and proposals relating to the WWI commemorations, the establishing of new burial space, the mis-reference to Bourton as a town within District and County documentation and the draft bye-laws. All matters raised will be considered and progressed by the relevant committees.

VICE-CHAIRMAN'S SIGNATURE..... DATE:.....

Financial decisions:

Minute No	Item	Power	Sum (ex VAT) (PC contribution) £
17/241	Cllr training fees	Local Govt Act 1972, s.111	95.00
17/245	Winter weather equipment	Local Govt Act 1972, s.111	tbc